

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into between California Correctional Center, California Department of Corrections and Rehabilitation (CCC), Lassen Family Services (LFS), and Just Detention International (JDI). This document establishes guidelines for the Inmate Outreach Project.

1. UNDERSTANDING, AGREEMENTS, SUPPORT AND RESOURCE REQUIREMENTS:

A. California Correctional Center agrees to:

- 1) Watch Commander/Incident Commander will contact LFS and request the presence of a certified crisis counselor each time an inmate is transported to the hospital for a sexual assault examination at Banner Lassen Medical Center.
- 2) Respect the nature of privileged communication between a certified crisis counselor and client.
- 3) Complete any necessary security clearances.
- 4) Contact LFS each time there is an allegation of sexual assault.
- 5) Provide training for LFS and JDI Staff.
- 6) Communicate any questions or concerns to LFS and JDI staff.
- 7) Facilitate the placement of informational placards in the areas visible to inmates.

B. Lassen Family Services agrees to:

- 1) Respond to requests from CCC to provide SART/hospital accompaniment for current inmates at Banner Lassen Medical Center.
- 2) Provide CCC with a list of current advocates and inform the Watch Commander of the name of the responding advocate for a given accompaniment.

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- 3) Work with designated CCC officials to obtain security clearance and follow all institutional guidelines for safety and security.
- 4) Maintain confidentiality as required by state standards for certified crisis counselors and LFS policies and procedures.
- 5) Provide training for CCC Staff and invite CCC Staff to regular community SART Meetings.
- 6) Communicate any questions or concerns to CCC PREA Coordinator and JDI Staff.

C. Just Detention International agrees to:

- 1) Coordinate and facilitate introductory and any necessary subsequent organizational meetings regarding the Inmate Outreach Project at CCC/LFS.
- 2) Follow all institutional guidelines for safety and security.
- 3) Provide training for CCC and LFS Staff Members.
- 4) Provide administrative and other support to CCC and LFS regarding the project.
- 5) Monitor and evaluate the effectiveness of the Inmate Outreach Project.
- 6) Produce informational placards to be placed in CCC.

II. TERM OF MOU:

This MOU shall begin in October 20, 2009 and shall expire October 19, 2011.

III. RENEWAL OF MOU:

This MOU may be renewed, at the option of CCC or LFS, after the initial agreement period upon the same terms and conditions contained herein. The MOU renewal is at CCC and LFS discretion and if the parties desire to renew this MOU, they shall exercise its option no later than 60 days prior to the MOU expiration.

IV. MOU TERMINATION:

This MOU may be terminated by either party upon no less than thirty (30) calendar days written notice, without cause, unless a lesser time is mutually agreed upon by both parties.

V. AUTHORIZATION FOR SIGNATURE:

The individuals executing this agreement on behalf of each party warrants that he/she is authorized to execute the agreement on behalf of their respective agencies and that the agency will be bound by the terms and conditions herein. The understanding between all parties is that there are no funds obligated under this agreement.

Representative
California Correctional Center

Date

Executive Director
Lassen Family Services

Date

Deputy Executive Director
Just Detention International

Date