**Agency/Facility Name**

**PREA REFRESHER: Prisons and Jails**

**First Responder Duties**



**First Responder Responsibilities**

If you are the staff person at the scene (either because you witness abuse or receive a report), you must immediately:

* Separate the alleged victim(s) and abuser(s)
* Notify the supervisor, officer in charge, or Unit Head
* Preserve and protect the crime scene(s)

***Once the scene is secure, complete an incident report.***



**Securing the Crime Scene**

Responding officers must preserve and protect the crime scene (for example, the cell or shower) by:

* Closing or blocking off the area as much as possible
* Prohibiting unauthorized persons from entering
* Not touching or removing anything from the scene

***Do not attempt to collect evidence – this should only be done by a trained investigator.***

**Securing the Victim and Perpetrator**

Officers responding to recent incidents of sexual abuse must secure the victim and perpetrator by:

* Escorting the alleged victim to [location] and requesting that they do not shower, brush their teeth, change clothes, use the restroom, drink, or eat
* Escorting any alleged **inmate** perpetrator to [location] and preventing them from showering, brushing their teeth, changing clothes, using the restroom, drinking, or eating
* Escorting any alleged **non-inmate** perpetrator where directed by the [person in charge] and preventing them from showering, brushing their teeth, changing clothes, using the restroom, drinking, or eating

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