

# PREA Auditor Training and Certification Overview

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April 28, 2022

**IMPACT/JUSTICE**

NATIONAL  
**PREA**  
RESOURCE  
CENTER



# Kaid Ray-Tipton

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## National PREA Resource Center Mission

The mission of the PRC is to assist adult prisons and jails, juvenile facilities, lockups, community confinement, and tribal facilities in their efforts to eliminate sexual abuse by increasing their capacity for prevention, detection, monitoring, responses to incidents, and services to victims and their families.

# Logistics

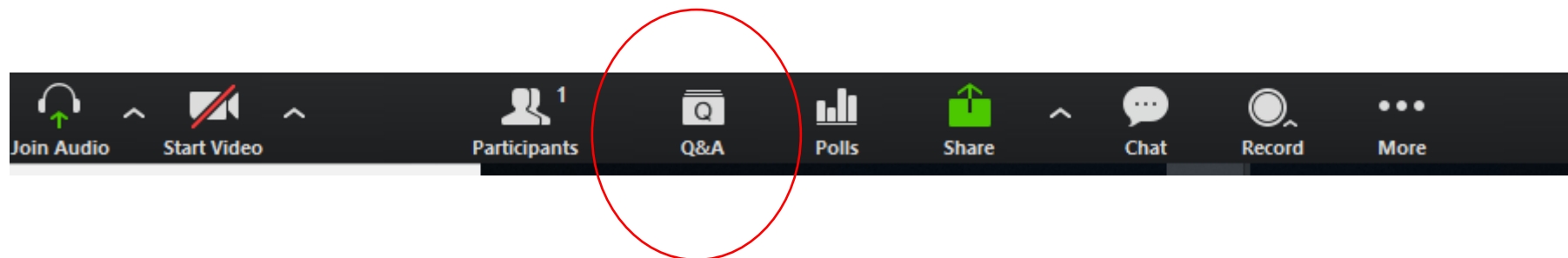
## Technical support

- Please contact the ZoomPro webinar support line at (888) 799-9666 – select “2” when prompted to get support with technical difficulties.
- When asked please provide the webinar ID (882 0697 5480) so they know which event is associated with your technical issues.
- If you have trouble using this function, please contact Ramses Prashad: [rprashad@impactjustice.org](mailto:rprashad@impactjustice.org).

# Logistics

## Submitting questions

- To submit a question during the webinar, use the Q&A feature on your webinar toolbar, as seen below.
- Presenters will address the questions at the end of the presentation.





**Deborah “Dee”**

**Halley**

**Policy Advisor**

**PREA Management Office, Bureau of  
Justice Assistance, U.S. Department of  
Justice**



# Welcome Rose

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Senior Program Manager

National PREA Resource Center

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# Webinar Overview

During this webinar we will provide an overview of what it takes to become a DOJ-certified PREA auditor. We will cover:

- What makes a good PREA auditor?
- Application process
- Requirements of the training program if selected
- Maintaining your certification

Following the presentation, we will provide listeners the opportunity to submit questions



# What makes a good PREA auditor?

## A successful auditor will possess:

- Strong critical thinking and analytical skills
- Strong writing skills
- Professional experience related to safety in confinement facilities
- Expertise regarding facility operations
- Outstanding attention to detail
- Unwavering professionalism
- A commitment to sexual safety in confinement
- Pre-existing knowledge of or experience with PREA

# Application Process

## Components of the Application Process

- Meet the eligibility requirements to become a PREA auditor
- Complete an online application and reference surveys
  - **June 26, 2022, at 11:59 P.M. EST**
- Participate in an interview if selected as an applicant

# Application Process

## Online Application

The baseline qualifications to become a PREA auditor can be found on the PREA Resource Center website. The application is open now and will ask for:

- Information about your work history and references
- An up-to-date resume
- Specific details about:
  - Your professional experience around auditing, compliance monitoring, quality assurance, and investigations;
  - PREA implementation as a PREA Coordinator or PREA Compliance Manager;
  - safety in confinement and facility operations;
  - as well as, writing experience, research, information collection, and data management experience, and vulnerable populations experience

# Application Process

## Online Application cont.

- Responses to short answer questions, including a scenario-based writing exercise
- Contact information of employer(s)/supervisor(s) who can verify your qualifying experience in the facilities for which you seek certification
- Contact information for two professional references that can address your key competencies in facility operations knowledge, PREA experience, analytical skills, writing skills, professionalism, accountability, and commitment to sexual safety for those in confinement
- A copy of your transcripts or diploma
- If applicable, a disclosure that contains a description of circumstances and finding for release from employment or contract; or of culpability for sexual abuse, sexual harassment, or misconduct

# Invitation

Applicants selected for admittance into the training will be required to register which requires that you:

- Sign the Trainee Code of Conduct
- Follow instructions provided for a fingerprint background check
- Identify availability for an assigned training audit

# eLearning Curriculum Overview

- The 20-week eLearning curriculum will take place January 9 – May 28, 2023
  - First four weeks of eLearning course
    - Five hours of training per week focused on intent and specific language for each PREA Standard
  - Pass mid-training exam, followed by a four week break from the course for individual targeted study
    - Must meet minimum passing score
    - One retake allowed
    - Targeted study assigned to candidates for post-mid course exam study

# eLearning Curriculum Overview

## Second part of the course

### 12 weeks in length

- Dives deep into the audit principles and process, use of the audit instrument, and how to audit the PREA Standards, and the certification process
- Practice key auditing skills
  - Interviewing
  - Documentation review
  - Systematic review of the evidence
- Presentations on special topics such as “Dynamics of Sexual Abuse in Confinement” and “Understanding Trauma and Interviewing Vulnerable Populations”
- Post-training exam
  - Additional assignments to review or participation in focused mentorship may be required if they do not achieve a minimum score on the exams

# Field Training Program (FTP)

## FTP Overview

Full participation in the FTP is required for all prospective PREA auditors:

- 19-week training program
- An audit of selected Standards
- We are planning to schedule 7 or 8 FTP audits in 2023 with teams of six trainees plus faculty
- Trainees will be asked to identify available onsite weeks when registering for the eLearning course



# Field Training Program (FTP)

## Benefits of FTP Participation

The FTP will provide trainees with the opportunity to

- Hone and practice auditing skills
- Learn from other experienced auditors
- Apply the classroom training in practice
- Gain hands-on experience under the supervision and guidance of faculty

Full participation results in probationary certification.

# Field Training Program (FTP)

## FTP Phases

Trainees will engage in three phases of the FTP process, applying the methodology prescribed in the PREA Auditor Handbook:

**A. Pre-FTP learning**

**B. Pre-onsite**

- a. 8 weeks, at least 40 hours of work
- b. Assignments, group work, regular meetings
- c. PRC resources and assistance provided

**C. Onsite**

- a. Weeklong event, Sunday-Friday
- b. Reimbursed for allowable travel expenses up to \$1500

**D. Post-onsite**

- a. At least 45 hours of work spread out over 10 weeks
- b. Gap analysis writing assignments, regular meetings
- c. Continued work with PRC in preparation for probationary certification status

# Field Training Program (FTP)

## FTP Assessments and Completion

- Trainees will be assessed on their participation in all phases of the FTP.
- The expected result for trainees who participate in full is the recommendation for probationary status certification after signature of the Auditor Certification Agreement.
- The PREA Management Office at the Department of Justice makes all final certification decisions.

# Probationary Status Certification Requirements

## Before consideration for full certification:

- Must complete all probationary requirements to achieve full certification
  - Complete a minimum of 8 hours of probationary education eLearning coursework within 12 months
  - Complete facilitated components with an assigned coach
- The decision to move from probationary status to full certification rests with the PREA Management Office (PMO)

# Maintaining Your Certification

## Recertification

Auditors are required to apply for recertification every 3 years.

Requirements for recertification include:

- Recertification application
- Fingerprint background check
- Recertification exam
- Continuing education e-courses
- Maintain audit reporting requirements
- Renew signature on the Auditor Certification Agreement

# Wrap-Up

## Commitment from Applicants

- Time commitment required for Auditor Training
- High quality, reliable, objective, and comprehensive audits
- Sexual safety in confinement facilities

## Commitment from PMO/PRC

- Resources and support for Auditor Trainees
- Continued training and guidance to PREA Auditors
- Sexual safety in confinement facilities

# Questions & Answers



# PRC library

NATIONAL  
**PREA**  
RESOURCE  
CENTER

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[Implementation](#)

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[Audit](#)

[DOJ FAQ](#)

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**Facility**

- Community Confinement
- Juvenile Facility
- Lockup Facility
- Prisons and Jails

**Standards**

| Search

**Term**

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- Tool
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- Webinar
- Featured Resource

**Toolset**

- Any -

**Keyword**

| Search

## Resource library

423 results Sort by

**TOOL: AUDIT**

### Documentation Requirements - Juvenile PREA Standards

**STANDARDS:**  
All

<b>FACILITY:</b>	<b>TERMS:</b>
Juvenile Facility	Audit
	Audit Instrument (+1)

**TOOL: AUDIT**

### Documentation Requirements - Prisons and Jail PREA Standards

**STANDARDS:**  
All

<b>FACILITY:</b>	<b>TERMS:</b>
Prisons and Jails	Compliance
	Audit (+1)

**FEATURED RESOURCE**

**WEBINAR**

### Power Hour: Chat with a PREA Expert on Standard 115.32

**STANDARDS:**  
[115.32](#)

<b>FACILITY:</b>	<b>TERMS:</b>
Community Confinement	Volunteers
Juvenile Facility (+2)	Contractors (+2)

**WEBINAR**

### PRC Website Revision: Overview and Q&A

**STANDARDS:**  
None

**FEATURED RESOURCE**

**WEBINAR**

### Developing a PREA-Compliant Language Access Plan for Incarcerated...

**STANDARDS:**  
[115.16](#), [115.21](#), [115.51](#), [115.53](#)

<b>FACILITY:</b>	<b>TERMS:</b>
Community Confinement	Accessibility
Juvenile Facility	Limited English proficient

**TOOL: AUDIT**

### Audit Report Template - Juvenile Facilities

**STANDARDS:**  
[115.401](#)

<b>FACILITY:</b>	<b>TERMS:</b>
Juvenile Facility	Audit
	Audit Instrument (+2)



## Implementation

Implementation | Training | Request for assistance

PREA Standards

PREA toolsets

PREA in action

Training

[PREA Academy](#)

[Field training audit](#)

[Webinars](#)

[Upcoming events](#)

[Request for assistance](#)

[Request Assistance](#)

### Request for assistance

Please fill out the form below in order to request PREA-related training and/or technical assistance for your jurisdiction or agency. The more detail provided in your request will improve the PREA Resource Center's (PRC) ability to meet your needs. For jurisdictions less familiar with PREA, the PRC would encourage you to browse the resources on the [Where to begin page](#). If your jurisdiction has general questions or comments for the PRC you can communicate those through the [Contact us form](#).

To submit information on complaints or concerns about the conduct of a DOJ-certified PREA auditor, please refer to the [Auditor feedback form](#).

The PRC collects the information below in order to efficiently route and respond to inquiries. While all fields are not required, please fill out as much information as possible so that we may better assist you.

# Request assistance

Jurisdictions can request assistance by completing a web form on the PRC website under the “Implementation” tab and clicking “Request for assistance” under “Training.”

**Michela Bowman**

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**Jenni Trovillion**

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For more information about the National PREA Resource Center, visit [www.prearesourcecenter.org](http://www.prearesourcecenter.org).

To ask a question, please visit our [Contact us](#) page.

**Thank you!**



**Good luck!**

# Notice of federal funding and federal disclaimer

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