

Module 4, Appendix A Reporting Scenarios

- Choose a scenario to read to the entire group.
- Split the group into three smaller groups.
- Ask group 1 to outline the reporting process for this scenario, from first responder to any outside reports that must be made.
- Ask group 2 to discuss a plan for making sure that staff who need to know what happened will be informed. Who needs to know? What do they need to know?
- Ask group 3 to list the pieces of information that should go into the incident review.
- Give each group 5 minutes to discuss their answers and 2 minutes per group to report back.

Scenario 1: Youth Facility, Boys' Unit

You are in the staff office getting ready to pass out snacks. You hear a commotion at the far end of the dayroom. When you step out, a couple of boys dash to the other side of the room. Others are so caught up that they don't hear you when you direct them to separate. One boy, who is often bullied by the others, is standing against the wall. He is developmentally disabled and other boys have been written up many times for calling him "retard" or "fag." His pants are at his knees and he is gripping his underwear. He has his hand down the front of this underwear, touching himself. He blurts out that he is fine and the others didn't make him do anything. You direct the others to all go to their rooms, and they do, a couple of them covering their mouths and laughing.

Scenario 2: Youth Facility, Girls' Unit

You receive a note from a resident stating that one of her peers has given two of the male teachers blow jobs between classes. The resident gives the name of the teachers, but not the name of the girl. She says that all the other girls know this and everyone is getting angry because "the slut" gets special treatment from both teachers, including access to a cell phone that one of them brought in.

Scenario 3: Adult Prison, Men's Facility

A transgender female inmate approaches you. You stepped in when other inmates were harassing her and she clearly tries to stay in your sight when you are working. She is limping and it looks as if she has finger-shaped bruises on her throat. She tells you that very early this morning, near the end of midnight shift, three male inmates jumped her. She had been sound asleep. They dragged her into the shower and two of them raped her — she thinks it was two of them, but they had pushed her face against the wall and she couldn't see. She says that she screamed and she has no idea how the midnight staff didn't hear. After they were done, they knocked her to the floor and turned on the water. One of them kicked her and told her to clean herself up and keep her mouth shut. She says she knows that they will kill her for snitching, but she doesn't care if she dies. She can't take the harassment and abuse anymore.

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Scenario 4: Adult Prison, Women's Facility

You are doing cell checks. You approach a cell with two women. One of them is petite, very feminine and pretty. Several other women in the unit follow her around and seem to do chores and favors for her. The other woman has short hair, wears her uniform loose, and is quite masculine in how she moves and talks. When she first came in, staff watched her, worried that she would bully or abuse other women. There has been chatter about the two of them since they were celled together — that they are girlfriends. When you check in the cell window, you see them standing with each other against the wall, kissing. The more masculine woman has her back to the wall. You wrap on the cell door with your keys. The woman who has her back against the wall jumps as if she has been slapped. The more feminine woman steps back calmly and something falls from her hand with a clatter of metal.

Scenario 5: Adult Jail, Men's Unit

You are taking a young man to the medical clinic for initial medical screening. You know that he arrived last night and was intoxicated. He has bruises on his face and throat, that you don't remember reading about in the booking record. You ask where he got the bruises. At first, he says, "Nowhere." You tell him that, if anything happened in the jail, you need to know so you can make sure he is safe. He tells you that he passed out after he got into the holding cell. He says he doesn't remember all that happened, but his butt hurts and he kind of remembers someone on top of him. He pauses and covers his face and says he thinks that someone forced himself into his mouth, too, but he only has flashes of what happened. The booking record said he was drunk, but lucid.

Scenario 6: Adult Jail, Women's Unit

A female inmate tells you that three other inmates sexually abused her yesterday. She says that they told her they overheard staff saying she was intersex and was on PREA protection. The three inmates told her to strip and show them what it looks like. When she refused, they pushed her into a back corner of the unit, where there are no cameras, and ripped her clothes off. They held her down and spread her legs and grabbed her and touched her "all over." She tells you that she has the ripped clothes under her bunk. She begs you not to send her back into the housing unit because she's sure everyone knows that, since she's talking to you, she's a snitch.

Scenario 7: Community Confinement Facility, Mixed Gender Facility

Rumors that someone is bringing drugs into the facility have been circulating for a week. Nothing has been found yet. You are doing random strip searches when residents come back from work to try and find who is bringing in the drugs. You decide to pull aside the third woman resident who returns from work on your shift. She follows you, but when you get to the restroom where you do the searches, she begins to cry and say she can't take off her clothes. You direct her to do it, saying this is not a choice. She cries harder and you ask her what is wrong. She asks you to please not make her strip, saying that it was her. She brought in drugs. She says she did it once and she panicked and flushed them, but a male resident found out somehow. He made her have sex with him under the threat of telling staff about the drugs.

Scenario 8: Community Confinement Facility, Men's Facility

This is the third day this week that one of the male residents of the facility has said he is too sick to go to work. He has never missed work before and always seemed very motivated to do well in his program. You put him on the list for sick call and then ask to speak to him. He says that nothing is wrong at first, but when you point out that this seems like a change, he says he has a problem. He goes on to tell you that his job site supervisor and he were in a relationship. He says that they were planning on living together when he is out of the program. They have been having sex when he was at work, but he told her they needed to stop because he was afraid someone would find out and he'd be sent back to prison. When he told her he wanted to call it off, she threatened to write him up for infractions that would get him sent back anyway — he has been staying away so she can't write him up.

Scenario 9: Police Lockup A

An arresting officer transports a woman in her thirties to the lockup. She was arrested for solicitation. He hands you the paperwork and leaves, making the comment as he goes that she's a pain in the ass. The woman starts to cry. When you tell her to sit down so that you can get her information, she tells you that she has to go to the restroom. You tell her that you have to get her booked first. She continues to cry and says that she has to wash up. When you ask her why she's crying, she tells you that the officer who arrested her told her that if she had sex with him in the patrol car, he wouldn't bring her in. Thinking she had no choice, she yielded to his demand, and then he brought her in anyway.

Scenario 10: Police Lockup B

You are transporting inmates to court for arraignment. It's been a long weekend and there are six men. One of them refuses to cuff up behind the others. He seems a little hysterical and insists he's not going anywhere near "that guy." He points to the man at the end of the line. The man who is refusing to cuff up seems a little unstable and you are pretty sure he has a mental illness. He's kind of feminine in how he acts and the others start laughing at him. He's acting more and more anxious and you are concerned enough to call for back up. Another officer comes to take the others through to court, and you take the detainee to sit down. He tells you that the man who was at the end of the line sexually harassed him all weekend. He says that other officers heard it and did nothing. He goes on to say that staff even watched when the man pulled his pants down and told him to touch himself and give them all a show. He said he hasn't eaten all weekend, because the man took his food and said if he wanted it back, he'd find a way to pay him.