

# PREA AUDIT: PRE-AUDIT QUESTIONNAIRE LOCKUPS



Original date completed:
Dates revised:
Completed by:
Title:
Date of last agency PREA audit (if applicable):
Date of last facility PREA audit:

## AGENCY INFORMATION (IF APPLICABLE)

<b>Name of agency:</b>			
<b>Governing authority or parent agency:</b> <i>(if applicable)</i>			
<b>Physical address:</b>			
<b>Mailing address:</b> <i>(if different from above)</i>			
<b>Telephone number:</b>			
<b>The agency is:</b>	<input type="checkbox"/> Military	<input type="checkbox"/> County	<input type="checkbox"/> Federal
	<input type="checkbox"/> Private for profit	<input type="checkbox"/> Municipal	<input type="checkbox"/> State
	<input type="checkbox"/> Private not for profit		
<b>Agency mission:</b> <i>(attach additional pages if necessary)</i>			<b>UPLOAD ATTACHMENT</b>
<b>Agency Chief Executive Officer</b>			
<b>Name:</b>			<b>Title:</b>
<b>Email address:</b>			<b>Telephone number:</b>
<b>Agency-Wide PREA Coordinator</b>			
<b>Name:</b>			<b>Title:</b>
<b>Email address:</b>			<b>Telephone number:</b>
<b>PREA coordinator reports to:</b>			
<b>Number of compliance managers who report to PREA coordinator: (if any – not required by the standards):</b>			
<b>Agency website with PREA information:</b>			
<b>Is the agency accredited by any other organization?</b>		<input type="checkbox"/> Yes	<input type="checkbox"/> No

FACILITY INFORMATION					
Name of facility:					
Physical address:					
Mailing address: <i>(if different from above)</i>					
Telephone number:					
The facility is:	<input type="checkbox"/> Military	<input type="checkbox"/> County	<input type="checkbox"/> Federal		
	<input type="checkbox"/> Private for profit	<input type="checkbox"/> Municipal	<input type="checkbox"/> State		
	<input type="checkbox"/> Private not for profit				
Facility Type: <i>(check all that apply)</i>	<input type="checkbox"/> Police	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Court Holding	<input type="checkbox"/> Other	
Facility mission: <i>(attach additional pages if necessary)</i>				UPLOAD ATTACHMENT	
Facility website with PREA information:					
Have there been any internal or external audits of and/or accreditations for this facility?				<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD ANY RELEVANT REPORTS
Facility Director					
Name of Facility Director:			Title:		
Email address:			Telephone number:		
PREA Facility Coordinator (Where Applicable)					
Name of PREA Facility Coordinator:			Title:		
Email address:			Telephone number:		
Facility Characteristics					
Designed facility capacity:		Current population of facility:		UPLOAD DAILY POPULATION REPORT FOR THE 1 <sup>ST</sup> , 10 <sup>TH</sup> , AND 20 <sup>TH</sup> DAY OF THE MONTH FOR THE PAST 12 MONTHS	
Number of detainees held in the facility during the past 12 months (if available):					
Number of detainees who were housed overnight at the facility during the past 12 months:					
Age range of population:	<input type="checkbox"/> Adults (range)	<input type="checkbox"/> Juveniles (range)	<input type="checkbox"/> Youthful detainees (range)		
Are youthful detainees housed separately from the adult population?			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
Number of juveniles/youthful detainees held in the facility during the past 12 months:					
Are detainees housed overnight?		<input type="checkbox"/> Yes <input type="checkbox"/> No			
Average length of stay or time under supervision:					
Facility security level/detainee custody levels:					
Number of staff assigned to the facility (including current staff and new hires) during the past 12 months:					
Number of staff currently employed by the facility who may have contact with detainees:					
Number of contracts in the past 12 months for services with contractors who might have contact with detainees:					
Physical Plant					
Number of buildings:		UPLOAD SCHEMATIC OF FACILITY LAYOUT			
Number of multiple cell holding areas:		Number of single cell holding areas:			
Description of any video or electronic monitoring technology (including any relevant information about where cameras are placed, where the control room is, retention of video, etc.):					
Medical					
Type of medical facility:					
Forensic sexual assault medical exams are conducted at:					

<b>Other</b>	
<b>Number of contractors and inmates currently working in the facility:</b>	
<b>Number of volunteers, who may have contact with detainees, authorized to enter the facility:</b>	
<b>Number of volunteers and individual contractors currently authorized to enter the facility:</b>	
<b>Number of investigators the agency currently employs to investigate allegations of sexual abuse:</b>	

**PREVENTION PLANNING**

**§115.111 – Zero tolerance of sexual abuse and sexual harassment; PREA coordinator.**

115.111 (a)-1	The agency has a written policy mandating zero tolerance toward all forms of sexual abuse and sexual harassment in facilities it operates directly or under contract.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY Page/Section:
115.111 (a)-2	The facility has a policy outlining how it will implement the agency's approach to preventing, detecting, and responding to sexual abuse and sexual harassment.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY Page/Section:
115.111 (a)-3	The policy includes definitions of prohibited behaviors regarding sexual abuse and sexual harassment.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.111 (a)-4	The policy includes sanctions for those found to have participated in prohibited behaviors.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.111 (a)-5	The policy includes a description of agency strategies and responses to reduce and prevent sexual abuse and sexual harassment of detainees.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.111 (b)-1	The agency employs or designates an upper-level, agency-wide PREA coordinator.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD AGENCY ORGANIZATIONAL CHART
115.111 (b)-2	The PREA coordinator has sufficient time and authority to develop, implement, and oversee agency efforts to comply with the PREA standards in all of its facilities.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.111 (b)-3	The position of the PREA coordinator in the agency's organizational structure:		

**§115.112 – Contracting with other entities for the confinement of detainees.**

115.112 (a)-1	The law enforcement agency has entered into or renewed a contract for the confinement of detainees on or after August 20, 2012, or since the last PREA audit, whichever is later.	<input type="checkbox"/> Yes <input type="checkbox"/> No, skip to 113.	UPLOAD CONTRACTS
115.112 (a)-2	All of the above contracts require contractors to adopt and comply with PREA standards.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.112 (a)-3	The number of contracts for the confinement of detainees that the agency entered into or renewed with private entities or other government agencies on or after August 20, 2012, or since the last PREA audit, whichever is later:		
115.112 (a)-4	The number of above contracts that DID NOT require contractors to adopt and comply with PREA standards.		
115.112 (b)-1	All of the above contracts require the agency to monitor the contractor's compliance with PREA Standards.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.112 (b)-2	On or after August 20, 2012, or since the last PREA audit, whichever is later, the number of contracts referenced in 115.112 (a)-3 that DO NOT require the agency to monitor contractor's compliance with PREA standards:		

**§115.113 – Supervision and monitoring.**

115.113 (a)-1	For each lockup, the agency develops and documents a staffing plan that provides for adequate levels of staffing, and, where applicable, video monitoring to protect detainees against abuse.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD DOCUMENTATION OF STAFFING PLAN DEVELOPMENT PROCESS  UPLOAD STAFFING PLAN
115.113 (a)-2	Since August 20, 2012, or last PREA audit, whichever is later, the average daily number of detainees.		
115.113 (a)-3	Since August 20, 2012, or last PREA audit, whichever is later, the average daily number of detainees on which the staffing plan was predicated:		
115.113 (b)-1	Each time the staffing plan is not complied with, the facility documents and justifies all deviations from the staffing plan (enter N/A if no deviations from plan).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	UPLOAD DOCUMENTATION OF DEVIATIONS FROM STAFFING PLANS AND WRITTEN JUSTIFICATIONS FOR ALL SUCH DEVIATION
115.113 (b)-2	If documented, the six most common reasons for deviating from the staffing plan in the last 12 months:	1. 2. 3.	4. 5. 6.
115.113 (c)-1	At least once every year the facility reviews the staffing plan to see whether adjustments are needed in (a) the staffing plan, (b) the prevailing staffing patterns, (c) the deployment of monitoring technology, or (d) the allocation of the lockup's resources to commit to the staffing plan to ensure compliance with the staffing plan.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD DOCUMENTATION OF REVIEWS
115.113 (d)-1	The facility utilizes a screening process required by § 115.141 to identify vulnerable detainees.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.113 (d)-2	Vulnerable detainees are provided with heightened protection.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY OR OTHER DOCUMENTATION OF REQUIREMENT

<b>§115.114 – Juveniles and youthful detainees.</b>			
115.114 (a)-1	The facility holds juveniles and youthful detainees separately from adult detainees.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY ON HOUSING JUVENILES AND YOUTHFUL DETAINEES
115.114 (a)-2	In the past 12 months, the number of juveniles/youthful detainees held in the same cell as adults in this facility:		
<b>§115.115 – Limits to cross-gender viewing and searches.</b>			
115.115 (a)-1	The lockup conducts cross-gender strip or cross-gender visual body cavity searches of detainees.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY ON SEARCHES
115.115 (a)-2	In the past 12 months, the number of cross-gender strip or cross-gender visual body cavity searches of detainees:		
115.115 (a)-3	In the past 12 months, the number of cross-gender strip and cross-gender visual body cavity searches of detainees that did not involve exigent circumstances or were performed by non-medical staff:		
115.115 (b)-1	Facility policy requires that all cross-gender strip searches and cross-gender visual body cavity searches be documented.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.115 (c)-1	The facility has implemented policies and procedures that enable detainees to shower, perform bodily functions, and change clothing without non-medical staff of the opposite gender viewing their breasts, buttocks, or genitalia, except in exigent circumstances or when such viewing is incidental to routine cell checks (this includes viewing via video camera).	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY ON CROSS-GENDER VIEWING
			LOGS/DOCUMENTATION OF EXIGENT CIRCUMSTANCES
115.115 (c)-2	Policies and procedures require staff of the opposite gender to announce their presence when entering an area where detainees are likely to be showering, performing bodily functions, or changing clothing.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.115 (d)-1	The facility has a policy prohibiting staff from searching or physically examining a transgender or intersex detainee for the sole purpose of determining the detainee's genital status.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY
115.115 (d)-2	Such searches (described in 115.115(d)-1) occurred in the past 12 months.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.115 (e)-1	The percent of all law enforcement staff who received training on conducting cross-gender pat-down searches and searches of transgender and intersex detainees in a professional and respectful manner, consistent with security needs:  <i>(The percentage given does not necessarily indicate compliance or non-compliance with the standard)</i>		UPLOAD TRAINING CURRICULA
			UPLOAD TRAINING LOGS/DOCUMENTATION
<b>§115.116 – Detainees with disabilities and detainees who are limited English proficient.</b>			
115.116 (a)-1	The agency has established procedures to provide disabled detainees equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY/DOCUMENTATION OF PROCEDURES
			UPLOAD CONTRACTS WITH INTERPRETERS OR OTHER PROFESSIONALS HIRED TO ENSURE EFFECTIVE COMMUNICATION WITH DETAINEES WITH DISABILITIES
			UPLOAD WRITTEN MATERIALS USED FOR EFFECTIVE COMMUNICATION ABOUT PREA WITH DETAINEES WITH DISABILITIES OR LIMITED READING SKILLS
			UPLOAD DOCUMENTATION OF STAFF TRAINING ON PREA-COMPLIANT PRACTICES FOR DETAINEES WITH DISABILITIES
115.116 (b)-1	The agency has established procedures to provide detainees with limited English proficiency equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.116 (c)-1	Agency policy prohibits use of detainee interpreters, detainee readers, or other types of detainee assistants except in limited circumstances where an extended delay in obtaining an effective interpreter could compromise the detainee's safety, the performance of first-response duties under § 115.164, or the investigation of the detainee's allegations.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY
115.116 (c)-2	If YES, the agency or facility documents the limited circumstances in individual cases where detainee interpreters, readers, or other types of detainee assistants are used. <i>(Absence of such documentation does not result in noncompliance with the standard.)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	

115.116 (c)-3	In the past 12 months, the number of instances where detainee interpreters, readers, or other types of detainee assistants have been used and it was not the case that an extended delay in obtaining another interpreter could compromise the detainee's safety, the performance of first-responder duties under § 115.164 or the investigation of the detainee's allegations:		
<b>§115.117 – Hiring and promotion decisions.</b>			
115.117 (a)-1	Agency policy prohibits hiring or promoting anyone who may have contact with detainees and prohibits enlisting the services of any contractor who may have contact with detainees who: (1) Has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution (as defined in 42 U.S.C. 1997); (2) Has been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse; or (3) Has been civilly or administratively adjudicated to have engaged in the activity described in the paragraph above.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY FOR HIRING AND PROMOTING
115.117 (b)-1	Agency policy requires the consideration of any incidents of sexual harassment in determining whether to hire or promote anyone, or to enlist the services of any contractor, who may have contact with detainees.		<input type="checkbox"/> Yes <input type="checkbox"/> No
115.117 (c)-1	Agency policy requires that before it hires any new employees who may have contact with detainees, it (a) conducts criminal background record checks, and (b) consistent with federal, state, and local law, makes its <i>best efforts</i> to contact all prior institutional employers for information on substantiated allegations of sexual abuse or any resignation during a pending investigation of an allegation of sexual abuse.		<input type="checkbox"/> Yes <input type="checkbox"/> No
115.117 (c)-2	In the past 12 months, the number of persons hired who may have contact with detainees who have had criminal background record checks:		
115.117 (d)-1	Agency policy requires that a criminal background record check be completed before enlisting the services of any contractor who may have contact with detainees.		<input type="checkbox"/> Yes <input type="checkbox"/> No
115.117 (d)-2	In the past 12 months, the number of contracts for services where criminal background record checks were conducted on all staff covered in the contract who might have contact with detainees:		
115.117 (e)-1	Agency policy requires that either criminal background record checks be conducted at least every five years for current employees and contractors who may have contact with detainees or that a system is in place for otherwise capturing such information for current employees.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY ON BACKGROUND CHECKS OF CURRENT EMPLOYEES/CONTRACTORS
115.117 (g)-1	Agency policy states that material omissions regarding such misconduct, or the provision of materially false information, shall be grounds for termination.		<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>§115.118 – Upgrades to facilities and technology.</b>			
115.118 (a)-1	Has the agency/facility acquired any new facilities or made any substantial expansions or modifications of existing facilities since August 20, 2012, or since the last PREA audit, whichever is later?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.118 (b)-1	Has the agency/facility installed or updated a video monitoring system, electronic surveillance system, or other monitoring technology since August 20, 2012, or since the last PREA audit, whichever is later?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

**RESPONSIVE PLANNING**

**§115.121 – Evidence protocol and forensic medical examinations.**

115.121 (a)-1	The agency/facility is responsible for conducting administrative or criminal sexual abuse investigations (including detainee-on-detainee sexual abuse or staff sexual misconduct).	<input type="checkbox"/> Yes, Administrative ONLY <input type="checkbox"/> Yes, Criminal ONLY <input type="checkbox"/> Yes, Both (skip to 115.121 (c)) <input type="checkbox"/> No, Neither
115.121 (a)-2	If another agency has responsibility for conducting either administrative or criminal sexual abuse investigations, the name of the agency that has responsibility:	
115.121 (a)-3	When conducting a sexual abuse investigation, the agency investigators follow a uniform evidence protocol.	<input type="checkbox"/> Yes <input type="checkbox"/> No UPLOAD UNIFORM EVIDENCE PROTOCOL
115.121 (b)-1	The protocol is developmentally appropriate for youth.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
115.121 (b)-2	The protocol was adapted from or otherwise based on the most recent edition of the DOJ’s Office on Violence Against Women publication, “A National Protocol for Sexual Assault Medical Forensic Examinations, Adults/Adolescents,” or similarly comprehensive and authoritative protocols developed after 2011.	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, indicate source used to develop the protocol: UPLOAD ALTERNATIVE SOURCE
115.121 (b)-3	Employees and volunteers who may have contact with detainees receive basic training regarding how to detect and respond to victims of sexual abuse.	<input type="checkbox"/> Yes <input type="checkbox"/> No UPLOAD ANY RELEVANT DOCUMENTATION (E.G. POLICIES, TRAINING CURRICULUM, TRAINING LOGS)
115.121 (c)-1	The facility offers access to forensic medical examinations to all detainees who experience sexual abuse.	<input type="checkbox"/> Yes, onsite <input type="checkbox"/> Yes, at an outside facility <input type="checkbox"/> No (skip to 115.21 (e))
115.121 (c)-2	Forensic medical examinations are offered without financial cost to the victim.	<input type="checkbox"/> Yes <input type="checkbox"/> No UPLOAD DOCUMENTATION THAT FORENSIC MEDICAL EXAMS ARE OFFERED FOR FREE
115.121 (c)-3	Where possible, examinations are conducted by Sexual Assault Forensic Examiners (SAFEs) or Sexual Assault Nurse Examiners (SANEs).	<input type="checkbox"/> Yes <input type="checkbox"/> No (skip to 115.21 (c)-5) <input type="checkbox"/> Sometimes, <i>please describe</i> :
115.121 (c)-4	When SANEs or SAFEs are not available, a qualified medical practitioner performs forensic medical examinations.	<input type="checkbox"/> Yes <input type="checkbox"/> No
115.121 (c)-5	The facility documents efforts to provide SANEs or SAFEs.	<input type="checkbox"/> Yes <input type="checkbox"/> No UPLOAD DOCUMENTATION OF EFFORTS TO PROVIDE SANEs/SAFEs UPLOAD DOCUMENTATION THAT FORENSIC MEDICAL EXAMS ARE OFFERED FOR FREE
115.121 (c)-6	The number of forensic medical exams conducted during the past 12 months:	
115.121 (c)-7	The number of exams performed by SANEs/SAFEs during the past 12 months:	
115.121 (c)-8	The number of exams performed by a qualified medical practitioner during the past 12 months:	
115.121 (d)-1	Victims of sexual abuse are transported for forensic examination to an outside hospital.	<input type="checkbox"/> Yes <input type="checkbox"/> No
115.121 (d)-2	If YES, victims are permitted to use any existing victim advocacy services said hospital may offer, consistent with security needs.	<input type="checkbox"/> Yes <input type="checkbox"/> No UPLOAD RELEVANT DOCUMENTATION
115.121 (d)-3	In the past 12 months, the number of detainees transported to outside hospital for forensic examination:	
115.121 (e)-1	If the agency is not responsible for investigating allegations of sexual abuse and relies on another agency to conduct these investigations, the agency has requested that the responsible agency follow the requirements of paragraphs §115.121 (a) through (e) of the standards.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A UPLOAD AGREEMENTS/MOUS WITH RESPONSIBLE AGENCY
<b>§115.122 – Policies to ensure referrals of allegations for investigations.</b>		
115.122 (a)-1	The agency ensures that an administrative or criminal investigation is completed for all allegations of sexual abuse and sexual harassment (including detainee-on-detainee sexual abuse or staff sexual misconduct).	<input type="checkbox"/> Yes <input type="checkbox"/> No UPLOAD POLICIES AND/OR PROCEDURES GOVERNING INVESTIGATIONS OF ALLEGATIONS OF SEXUAL ABUSE Page/Section:
115.122 (a)-2	During the past 12 months, the number of allegations of sexual abuse and sexual harassment that were received:	

115.122 (a)-3	During the past 12 months, the number of allegations resulting in an administrative investigation:	
115.122 (a)-4	During the past 12 months, the number of allegations referred for criminal investigation:	
115.122 (a)-5	Referring to allegations received during the past 12 months, all administrative and/or criminal investigations were completed.	<input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i>
115.122 (b)-1	If another law enforcement agency is responsible for conducting investigations of allegations of sexual abuse or sexual harassment in its facilities, the agency has a policy that requires that allegations of sexual abuse or sexual harassment be referred for investigation to an agency with the legal authority to conduct criminal investigations, unless the allegation does not involve potentially criminal behavior. Check N/A if the agency/facility is responsible for conducting its own administrative and criminal investigations.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  UPLOAD INVESTIGATIVE POLICY Page/Section:
115.122 (b)-2	Agency policy regarding the referral of allegations of sexual abuse or sexual harassment for criminal investigation is published on the agency website or made publicly available via other means.	<input type="checkbox"/> Yes, <i>please describe</i> <input type="checkbox"/> No
115.122 (b)-3	The agency documents all referrals of allegations of sexual abuse or sexual harassment for criminal investigation.	<input type="checkbox"/> Yes <input type="checkbox"/> No

**TRAINING AND EDUCATION**

**§115.131 – Employee training.**

<p><b>115.131 (a)-1</b> The agency trains all employees and volunteers who may have contact with detainees to be able to fulfill their responsibilities under agency sexual abuse prevention, detection, and response policies and procedures, including training on the following matters (check all that apply and indicate where in the training curriculum this information is covered):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> (1) The agency's zero-tolerance policy and detainees' right to be free from sexual abuse and sexual harassment;</li> <li><input type="checkbox"/> (2) The dynamics of sexual abuse and harassment in confinement settings, including which detainees are most vulnerable in lockup settings;</li> <li><input type="checkbox"/> (3) The right of detainees and employees to be free from retaliation for reporting sexual abuse or harassment;</li> <li><input type="checkbox"/> (4) How to detect and respond to signs of threatened and actual abuse;</li> <li><input type="checkbox"/> (5) How to communicate effectively and professionally with all detainees; and</li> <li><input type="checkbox"/> (6) How to comply with relevant laws related to mandatory reporting of sexual abuse to outside authorities.</li> </ul>	UPLOAD TRAINING POLICY AND/OR PROCEDURES Page/Section:
	UPLOAD TRAINING CURRICULUM
	Page/Section of training curriculum:
<p><b>115.131 (b)-1</b> The number of staff currently employed by the facility, who may have contact with detainees, who were trained or retrained on the PREA requirements enumerated in the standard:</p>	
<p><b>115.131 (b)-2</b> In the past 12 months, the number of volunteers at the facility, who may have contact with detainees, who were trained or retrained on the PREA requirements enumerated in the standard:</p>	
<p><b>115.131 (b)-3</b> Between trainings the agency provides employees and volunteers who may have contact with detainees with refresher information about current policies and procedures regarding sexual abuse and sexual harassment.</p>	<input type="checkbox"/> Yes, please describe <input type="checkbox"/> No
<p><b>115.131 (b)-4</b> The frequency with which employees and volunteers who may have contact with detainees receive refresher training on PREA requirements.</p>	
<p><b>115.131 (c)-1</b> The agency documents that employees who may have contact with detainees understand the training they have received through employee signature or electronic verification.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No

**§115.132 – Detainee, contractor, and inmate worker notification of the agency's zero-tolerance policy.**

<p><b>115.132 (a)-1</b></p> <p>During the intake process, employees notify all detainees of the agency's zero-tolerance policy regarding sexual abuse and sexual harassment.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>115.132 (a)-2</b> Number of detainees admitted during the past 12 months who were given this information at intake (if available):</p>	
<p><b>115.132 (b)-1</b></p> <p>Contractors and any inmates who work in the facility are informed of the agency's zero-tolerance policy regarding sexual abuse and sexual harassment upon entering the facility.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>115.132 (b)-2</b> Number of contractors and inmates currently working in the facility who were given this information upon entering the facility:</p>	

§115.134 – Specialized training: Investigations.			
115.134 (a)-1	Agency policy requires that investigators are trained in conducting sexual abuse investigations in confinement settings. Check N/A if agency does not conduct administrative or criminal sexual abuse investigations.	<input type="checkbox"/> Yes	UPLOAD TRAINING POLICY
		<input type="checkbox"/> No	Page/Section:
		<input type="checkbox"/> N/A, Skip to 115.134(d)	UPLOAD TRAINING CURRICULUM
115.134 (c)-1	The agency maintains documentation showing that investigators have completed the required training.	<input type="checkbox"/> Yes	UPLOAD DOCUMENTATION
		<input type="checkbox"/> No	Page/Section:
115.134 (c)-2	The number of investigators currently employed who have completed the required training:		

**SCREENING FOR RISK OF SEXUAL VICTIMIZATION AND ABUSIVENESS**

**§115.141 – Screening for risk of victimization and abusiveness.**

<b>115.141 (a)-1</b>	<b>The facility is used to house detainees overnight. If NO, complete 115.141 (a)-2 and 3 AND THEN skip to 115.151.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY Page/Section:
<b>115.141 (a)-2</b>	<b>Before placing any detainees together in a holding cell, staff considers whether a detainee may be at a high risk of being sexually abused.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>115.141 (a)-3</b>	<b>When appropriate, staff takes necessary steps to mitigate any such danger to the detainee.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>115.141 (b)-1</b>	<b>The agency has a policy that requires that detainees be screened to assess their risk of sexual victimization or risk of sexually abusing other detainees.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD SCREENING INSTRUMENT
<b>115.141 (b)-2</b>	<b>The number of detainees held overnight who were screened for risk of sexual victimization or risk of sexually abusing other detainees in the past 12 months:</b>		

**REPORTING**

**§115.151 – Detainee reporting.**

115.151 (a)-1	<p>The agency has established procedures allowing for multiple ways for detainees to report privately to agency officials about:</p> <ul style="list-style-type: none"> <li>• Sexual abuse or sexual harassment;</li> <li>• Retaliation by other detainees or staff for reporting sexual abuse and sexual harassment; and</li> <li>• Staff neglect or violation of responsibilities that may have contributed to such incidents.</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<p>UPLOAD ANY RELEVANT DETAINEE REPORTING POLICIES, PROCEDURES, DOCUMENTS (E.G., DETAINEE HANDBOOKS)</p> <p>Page/Section:</p>	
115.151 (b)-1	<p>The agency informs detainees of at least one way to report abuse or harassment to a public or private entity or office that is not part of the agency.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<p>UPLOAD ANY DETAINEE REPORTING POLICY</p> <p>Page/Section:</p> <p>UPLOAD DOCUMENTATION OF AGREEMENT WITH OUTSIDE PUBLIC OR PRIVATE ENTITY RESPONSIBLE FOR TAKING REPORTS</p>	
115.151 (c)-1	<p>The agency has a policy mandating that staff accept reports of sexual abuse and sexual harassment made verbally, in writing, anonymously, and from third parties.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<p>UPLOAD ANY DETAINEE REPORTING POLICY</p> <p>Page/Section:</p>	
115.151 (c)-2	<p>Staff are required to document verbal reports. If YES, please provide the timeframe required to document the reports. If NO, provide explanation.</p>	<input type="checkbox"/> Yes, <i>timeframe</i> : <input type="checkbox"/> No, <i>please explain</i> :		<p>UPLOAD DOCUMENTATION MADE OF VERBAL REPORTS</p>
115.151 (d)-1	<p>The agency has established procedures for staff to privately report sexual abuse and sexual harassment of detainees.</p>	<input type="checkbox"/> Yes, <i>please describe</i> : <input type="checkbox"/> No, <i>please explain</i> :		<p>UPLOAD POLICIES OR PROCEDURES</p> <p>Page/Section:</p>
115.151 (d)-2	<p>Staff are informed of these procedures in the following ways:</p>	<p>UPLOAD ANY RELEVANT DOCUMENTATION, SUCH AS STAFF HANDBOOKS</p>		
<b>§115.154 – Third-party reporting.</b>				
115.154 (a)-1	<p>The agency or facility provides a method to receive third-party reports of detainee sexual abuse or sexual harassment.</p>	<input type="checkbox"/> Yes <i>please describe the method</i> : <input type="checkbox"/> No		
115.154 (a)-2	<p>The agency or facility publicly distributes information on how to report detainee sexual abuse or sexual harassment on behalf of detainees.</p>	<input type="checkbox"/> Yes <i>please describe</i> : <input type="checkbox"/> No		<p>UPLOAD PUBLICLY DISTRIBUTED INFORMATION</p>

**OFFICIAL RESPONSE FOLLOWING AN DETAINEE REPORT**

<b>§115.161 – Staff and agency reporting duties.</b>			
115.161 (a)-1	The agency requires all staff to report immediately and according to agency policy any knowledge, suspicion, or information they receive regarding an incident of sexual abuse or sexual harassment that occurred in an agency lockup.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY Page/Section:
115.161 (a)-2	The agency requires all staff to report immediately and according to agency policy any retaliation against detainees or staff who reported such an incident.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.161 (a)-3	The agency requires all staff to report immediately and according to agency policy any staff neglect or violation of responsibilities that may have contributed to an incident or retaliation.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.161 (b)-1	Apart from reporting to designated supervisors or officials, agency policy prohibits staff from revealing any information related to a sexual abuse report to anyone other than to the extent necessary to make treatment and investigation decisions.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>§115.162 – Agency protection duties.</b>			
115.162 (a)-1	When the agency or facility learns that a detainee is subject to a substantial risk of imminent sexual abuse, it takes immediate action to protect the detainee (i.e., it takes some action to assess and implement appropriate protective measures without unreasonable delay).	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY Page/Section:
115.162 (a)-2	In the past 12 months, the number of times the agency or facility determined that a detainee was subject to a substantial risk of imminent sexual abuse:		UPLOAD ANY RELEVANT DOCUMENTATION
115.162 (a)-3	If the agency or facility made such determinations in the past 12 months, the average amount of time that passed before taking action:	average # of hours	
115.162 (a)-4	The longest amount of time elapsed before taking action-- if not "immediate" (i.e., without unreasonable delay), please explain:	#hours OR #days <i>Please explain if not immediate:</i>	
<b>§115.163 – Reporting to other confinement facilities.</b>			
115.163 (a)-1	The agency has a policy requiring that, upon receiving an allegation that a detainee was sexually abused while confined at another facility, the head of the facility must notify the head of the facility or appropriate office of the agency or facility where sexual abuse is alleged to have occurred.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY Page/Section:
115.163 (a)-2	In the past 12 months, the number of allegations the facility received that a detainee was abused while confined at another facility:		Please describe your facility's response to these allegations.
115.163 (b)-1	Agency policy requires that the facility head provide such notification as soon as possible, but no later than 72 hours after receiving the allegation.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.163 (c)-1	The agency or facility documents that it has provided such notification within 72 hours of receiving the allegation.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD DOCUMENTATION OF NOTIFICATIONS
115.163 (d)-1	The agency or facility policy requires that allegations received from other facilities and agencies are investigated in accordance with the PREA standards.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY Page/Section:
115.163 (d)-2	In the past 12 months, the number of allegations of sexual abuse the facility received from other facilities:		
<b>§115.164 – Staff first responder duties.</b>			
115.164 (a)-1	The agency has a first responder policy for allegations of sexual abuse.	<input type="checkbox"/> Yes <input type="checkbox"/> No If No, skip to 115.164(a)-2.	UPLOAD POLICY ON FIRST RESPONDER DUTIES Page/Section:
115.164 (a)-2	<p>If YES, the agency policy requires that, upon learning of an allegation that a detainee was sexually abused, the first law enforcement staff member to respond to the report shall be required to (check all that apply):</p> <p><input type="checkbox"/> (1) Separate the alleged victim and abuser;</p> <p><input type="checkbox"/> (2) Preserve and protect any crime scene until appropriate steps can be taken to collect any evidence;</p> <p><input type="checkbox"/> (3) If the abuse occurred within a time period that still allows for the collection of physical evidence, request that the alleged victim not take any actions that could destroy physical evidence, including, as appropriate, washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking, or eating; and/or</p> <p><input type="checkbox"/> (4) If the abuse occurred within a time period that still allows for the collection of physical evidence, ensure that the alleged abuser does not take any actions that could destroy physical evidence, including, as appropriate, washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking, or eating.</p>		UPLOAD POLICY ON FIRST RESPONDER DUTIES Page/Section:

115.164 (a)-3	In the past 12 months, the number of allegations that a detainee was sexually abused:	
115.164 (a)-4	Of these allegations, the number of times the first law enforcement staff member to respond to the report separated the alleged victim and abuser:	
115.164 (a)-5	In the past 12 months, the number of allegations where staff were notified within a time period that still allowed for the collection of physical evidence:	
115.164 (a)-6	Of these allegations, where staff were notified within a time period that still allowed for the collection of physical evidence, the number of times the first law enforcement staff member to respond to the report: (1) Preserved and protected any crime scene until appropriate steps could be taken to collect any evidence; (2) Requested that the alleged victim not take any actions that could destroy physical evidence, including, as appropriate, washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking, or eating; and/or (3) Ensured that the alleged abuser does not take any actions that could destroy physical evidence, including, as appropriate, washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking, or eating.	
115.164 (b)-1	Agency policy requires that if the first staff responder is not a law enforcement staff member, that responder shall be required to (check all that apply): <input type="checkbox"/> (1) Request that the alleged victim not take any actions that could destroy physical evidence; and/or <input type="checkbox"/> (2) Notify law enforcement staff.	
115.164 (b)-2	Of the allegations that a detainee was sexually abused made in the past 12 months, the number of times a non-law enforcement staff member was the first responder:	
115.164 (b)-3	Of those allegations responded to first by a non-law enforcement staff member, the number of times that staff member: (1) Requested that the alleged victim not take any actions that could destroy physical evidence; (2) Notified law enforcement staff.	
<b>§115.165 – Coordinated response.</b>		
115.165 (a)-1	The agency has developed a written institutional plan to coordinate actions taken in response to an incident of sexual abuse among staff first responders, medical and mental health practitioners, investigators, and agency leadership.	<input type="checkbox"/> Yes <input type="checkbox"/> No UPLOAD WRITTEN INSTITUTIONAL PLAN
115.165 (b)-1	The agency is permitted by law to inform a receiving facility, where a victim is transferred from the lockup to a jail, prison, or medical facility as a result of an allegation of sexual abuse, of the incident and the victim's potential need for medical or social services.	<input type="checkbox"/> Yes <input type="checkbox"/> No
115.165 (b)-2	If a victim is transferred from the lockup to a jail, prison, or medical facility, the agency informs the receiving facility of the incident and the victim's potential need for medical or social services, unless the victim requests otherwise.	<input type="checkbox"/> Yes <input type="checkbox"/> No
115.165 (b)-3	In the past 12 months, the number of victims transferred from the lockup to a jail, prison, or medical facility as a result of an allegation of sexual abuse:	
115.165 (b)-4	In the past 12 months, the number of those victims transferred as a result of an allegation of sexual abuse where the agency informed the receiving facility of the incident and the victim's potential need for medical or social services:	
115.165 (b)-5	The number of those victims transferred as a result of an allegation of sexual abuse who requested the agency to inform the receiving facility:	
<b>§115.166 – Preservation of ability to protect detainees from contact with abusers.</b>		
115.166 (a)-1	The agency, facility, or any other governmental entity responsible for collective bargaining on the agency's behalf has entered into or renewed any collective bargaining agreement or other agreement since August 20, 2012, or since the last PREA audit, whichever is later.	<input type="checkbox"/> Yes <input type="checkbox"/> No UPLOAD ALL AGREEMENTS ENTERED INTO SINCE AUGUST 20, 2012/LAST PREA AUDIT

§115.167 – Agency protection against retaliation.			
115.167 (a)-1	The agency has a policy to protect all detainees and staff who report sexual abuse or sexual harassment or cooperate with sexual abuse or sexual harassment investigations from retaliation by other detainees or staff.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY PROTECTING DETAINEES AND STAFF AGAINST RETALIATION Page/Section:
115.167 (a)-2	The agency designates staff member(s) or charges department(s) with monitoring for possible retaliation.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Staff Name(s): Staff Title(s):  Department(s):
115.167 (c)-1	The agency/facility monitors the conduct and treatment of detainees or staff who reported sexual abuse and of detainees who were reported to have suffered sexual abuse.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.167 (c)-2	The agency/facility acts promptly to remedy any such retaliation.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.167 (c)-3	The number of times an incident of retaliation occurred in the past 12 months:		

**INVESTIGATIONS**

**§115.171 – Criminal and administrative agency investigations.**

115.171 (a)-1	The agency/facility has a policy related to criminal and administrative agency investigations.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY RELATED TO CRIMINAL AND ADMINISTRATIVE AGENCY INVESTIGATIONS Refer to page/section:
115.171 (h)-1	Substantiated allegations of conduct that appear to be criminal are referred for prosecution.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.171 (h)-2	The number of substantiated allegations of conduct that appear to be criminal that were referred for prosecution since August 20, 2012, or since the last PREA audit, whichever is later:		
115.171 (i)-1	The agency retains all written reports pertaining to the administrative or criminal investigation of alleged sexual abuse or sexual harassment for as long as the alleged abuser is incarcerated or employed by the agency, plus five years.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>§115.172 – Evidentiary standards for administrative investigations.</b>			
115.172 (a)-1	The agency imposes a standard of a preponderance of evidence or a lower standard of proof when determining whether allegations of sexual abuse or sexual harassment are substantiated.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY Refer to page/section:

**DISCIPLINE**

**§115.176 – Disciplinary sanctions for staff.**

115.176 (a)-1	Staff is subject to disciplinary sanctions up to and including termination for violating agency sexual abuse or sexual harassment policies.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY ON STAFF DISCIPLINARY SANCTIONS Refer to page/section:
115.176 (b)-1	In the past 12 months, the number of staff from the facility who have violated agency sexual abuse or sexual harassment policies:		UPLOAD SAMPLE RECORDS OF TERMINATIONS, RESIGNATIONS, OR OTHER SANCTIONS FOR VIOLATION OF SEXUAL ABUSE OR HARASSMENT POLICY
115.176 (b)-2	In the past 12 months, the number of staff from the facility who have been terminated (or resigned prior to termination) for violating agency sexual abuse or sexual harassment policies:		
115.176 (c)-1	Disciplinary sanctions for violations of agency policies relating to sexual abuse or sexual harassment (other than actually engaging in sexual abuse) are commensurate with the nature and circumstances of the acts committed, the staff member’s disciplinary history, and the sanctions imposed for comparable offenses by other staff with similar histories.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.176 (c)-2	In the past 12 months, the number of staff from the facility who have been disciplined, short of termination, for violation of agency sexual abuse or sexual harassment policies (other than actually engaging in sexual abuse):		
115.176 (d)-1	All terminations for violations of agency sexual abuse or sexual harassment policies, or resignations by staff who would have been terminated if not for their resignation, are reported to law enforcement agencies, unless the activity was clearly not criminal, and to any relevant licensing bodies.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.176 (d)-2	In the past 12 months, the number of staff from the facility that have been reported to law enforcement or licensing boards following their termination (or resignation prior to termination) for violating agency sexual abuse or sexual harassment policies:		

**§115.177 – Corrective action for contractors and volunteers.**

115.177 (a)-1	Agency policy requires that any contractor or volunteer who engages in sexual abuse be reported to law enforcement agencies, unless the activity was clearly not criminal, and to relevant licensing bodies.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY REQUIRING NOTIFICATION Refer to page/section:
115.177 (a)-2	Agency policy requires that any contractor or volunteer who engages in sexual abuse be prohibited from contact with detainees.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.177 (a)-3	In the past 12 months, contractors or volunteers have been reported to law enforcement agencies and relevant licensing bodies for engaging in sexual abuse of detainees.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD REPORTS OF SEXUAL ABUSE OF DETAINEES BY CONTRACTORS OR VOLUNTEERS
115.177 (a)-4	In the past 12 months, the number of contractors or volunteers reported to law enforcement for engaging in sexual abuse of detainees:		
115.177 (b)-1	The facility takes appropriate remedial measures and considers whether to prohibit contact with detainees in the case of any other violation of agency sexual abuse or sexual harassment policies by a contractor or volunteer.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD DOCUMENTATION OF REMEDIAL MEASURES THAT HAVE BEEN ENFORCED

**§115.178 – Referrals for prosecution for detainee-on-detainee sexual abuse.**

115.178 (a)-1	When there is probable cause to believe that a detainee sexually abused another detainee in a lockup, agency policy requires that the matter be referred to the appropriate prosecuting authority.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY ON PROSECUTION REFERRAL Refer to page/section:
115.178 (a)-2	In the past 12 months, the number of allegations where there was probable cause to believe that a detainee sexually abused another detainee in the facility.		
115.178 (a)-3	In the past 12 months, the number of the allegations above that were referred to the appropriate prosecuting authority.		
115.178 (b)-1	If the agency is not responsible for administrative and criminal investigations of allegations of sexual abuse, the agency informs the investigating agency of this policy. Check N/A if the agency is responsible for conducting administrative or criminal investigations.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	UPLOAD POLICY Refer to page/section:

**MEDICAL AND MENTAL HEALTH CARE**

**§115.182 – Access to emergency medical services.**

115.182(a)-1	Detainee victims of sexual abuse receive timely, unimpeded access to emergency medical treatment.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD SAMPLE MEDICAL SECONDARY FORMS/LOGS RE: ACCESS TO SERVICES
115.182(d)-1	Treatment services are provided to every victim without financial cost and regardless of whether the victim names the abuser or cooperates with any investigation arising out of the incident.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD ANY RELEVANT POLICY/GUIDELINES ON MEDICAL/MENTAL HEALTH TREATMENT: SEXUAL ABUSE

**DATA COLLECTION AND REVIEW**

**§115.186 – Sexual abuse incident reviews.**

115.186 (a)-1	The facility conducts a sexual abuse incident review at the conclusion of every sexual abuse investigation, unless the allegation has been determined to be unfounded.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY ON CONDUCTING SEXUAL ABUSE INCIDENT REVIEWS Refer to page/section: UPLOAD DOCUMENTATION OF INCIDENT REVIEWS UPLOAD SAMPLE DOCUMENTATION OF COMPLETED ADMINISTRATIVE INVESTIGATIONS OF SEXUAL ABUSE
115.86 (a)-2	In the past 12 months, the number of criminal and/or administrative investigations of alleged sexual abuse completed at the facility, excluding only “unfounded” incidents:		
115.186 (b)-1	The facility ordinarily conducts a sexual abuse incident review within 30 days of the conclusion of the sexual abuse investigation.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.186 (b)-2	In the past 12 months, the number of criminal and/or administrative investigations of alleged sexual abuse completed at the facility that were followed by a sexual abuse incident review within 30 days, excluding only “unfounded” incidents:		
115.186 (c)-1	The sexual abuse incident review team includes upper-level management officials and allows for input from line supervisors and investigators.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.186 (d)-1	The facility prepares a report of its findings from sexual abuse incident reviews, including but not necessarily limited to determinations made pursuant to paragraphs (d)(1)-(d)(5) of this standard and any recommendations for improvement, and submits such report to the facility head and PREA Coordinator.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD REPORTS OF FINDINGS FROM SEXUAL ABUSE INCIDENT REVIEWS
115.186 (e)-1	The lockup implements the recommendations for improvement or documents its reasons for not doing so.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD DOCUMENTATION SUPPORTING IMPLEMENTATION OF RECOMMENDATIONS OR DOCUMENTATION OF REASONS FOR NOT IMPLEMENTING RECOMMENDATIONS

**§115.187 – Data collection.**

115.187 (a)/(c)-1	The agency collects accurate, uniform data for every allegation of sexual abuse at facilities under its direct control using a standardized instrument and set of definitions.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY ON SEXUAL ABUSE DATA COLLECTION Refer to page/section: UPLOAD SET OF DEFINITIONS
115.187 (a)/(c)-2	The standardized instrument includes, at a minimum, the data necessary to answer all questions from the most recent version of the Local Jail Jurisdictions Survey of Sexual Violence (SSV) conducted by the Department of Justice, or any subsequent form developed by the Department of Justice and designated for lockups.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD DATA COLLECTION INSTRUMENT
115.187 (b)-1	The agency aggregates the incident-based sexual abuse data at least annually.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.187 (d)-1	The agency maintains, reviews, and collects data as needed from all available incident-based documents, including reports, investigation files, and sexual abuse incident reviews.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.187 (e)-1	The agency obtains incident-based and aggregated data from every private agency with which it contracts for the confinement of its detainees. Check N/A if agency does not contact for the confinement of its detainees.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A, skip to 115.187(f)-1	
115.187 (e)-2	The data from private facilities complies with SSV reporting regarding content.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.187 (f)-1	The agency provided Department of Justice data from the previous calendar year upon request. Check N/A if DOJ has not requested agency data.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

**§115.188 – Data review for corrective action.**

115.188 (a)-1	The agency reviews data collected and aggregated pursuant to §115.187 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, response policies, and training, including: <ul style="list-style-type: none"> <li>Identifying problem areas;</li> <li>Taking corrective action on an ongoing basis; and</li> <li>Preparing an annual report of its findings from its data review and any corrective actions for each lockup, as well as the agency as a whole.</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD DOCUMENTATION OF CORRECTIVE ACTION PLANS UPLOAD ANNUAL REPORT OF FINDINGS FROM DATA REVIEWS/CORRECTIVE ACTIONS
115.188 (b)-1	The annual report includes a comparison of the current year’s data and corrective actions with those from prior years.	<input type="checkbox"/> Yes <input type="checkbox"/> No	

115.188 (b)-2	The annual report provides an assessment of the agency's progress in addressing sexual abuse.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.188 (c)-1	The agency makes its annual report readily available to the public at least annually through its website.	<input type="checkbox"/> Yes <input type="checkbox"/> No	LINK TO WEBSITE WHERE ANNUAL REPORT IS AVAILABLE
115.188 (c)-2	If NO, the agency makes it available through other means.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.188 (c)-3	The annual reports are approved by the agency head.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.188 (d)-1	When the agency redacts material from an annual report for publication, the redactions are limited to specific materials where publication would present a clear and specific threat to the safety and security of the facility.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.188 (d)-2	The agency indicates the nature of material redacted.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>§115.189 – Data storage, publication, and destruction.</b>			
115.189 (a)-1	The agency ensures that incident-based and aggregate data are securely retained.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY ON DATA STORAGE Refer to page/section:
115.189 (b)-1	Agency policy requires that aggregated sexual abuse data from lockups under its direct control and private agencies with which it contracts be made readily available to the public, at least annually, through its website.	<input type="checkbox"/> Yes <input type="checkbox"/> No	UPLOAD POLICY ON DATA AVAILABILITY Refer to page/section:
115.189 (b)-2	If NO, the agency makes it available through other means.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.189 (c)-1	Before making aggregated sexual abuse data publicly available, the agency removes all personal identifiers.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
115.189 (d)-1	The agency maintains sexual abuse data collected pursuant to § 115.187 for at least 10 years after the date of initial collection, unless federal, state, or local law requires otherwise.	<input type="checkbox"/> Yes <input type="checkbox"/> No	IF FEDERAL, STATE, OR LOCAL LAW REQUIRES OTHERWISE, UPLOAD A COPY OF THE APPLICABLE LAW