

Specialized Training: Investigating Sexual Abuse in Correctional Settings Notification of Curriculum Utilization December 2013

The enclosed *Specialized Training: Investigating Sexual Abuse in Correctional Settings* curriculum was developed by The Moss Group, Inc. (TMG) as part of contract deliverables for the National PREA Resource Center (PRC), a cooperative agreement between the National Council on Crime and Delinquency (NCCD) and the Bureau of Justice Assistance (BJA). The PREA standards served as the basis for the curriculum's content and development with the goal of the *Specialized Training: Investigating Sexual Abuse in Correctional Settings* curriculum to satisfy specific PREA standard requirements.

It is recommended that the *Specialized Training: Investigating Sexual Abuse in Correctional Settings* curriculum be reviewed in its entirety before choosing which modules to use. Any alterations to the original materials must be acknowledged during their presentation or requires removal of the PRC and TMG logos.

BJA is currently undergoing a comprehensive review of the enclosed curriculum for official approval at which point the BJA logo may be added.

Note: Utilization of the enclosed curriculum, either in part or whole, does not guarantee that an auditor will find a facility "meets standard". Rather, an auditor will take into consideration the curriculum used as part of their overall determination of compliance.





Notice of Federal Funding and Federal Disclaimer – This project was supported by Grant No. 2010-RP-BX-K001 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice nor those of the National Council on Crime and Delinquency (NCCD), which administers the National PREA Resource Center through a cooperative agreement with the Bureau of Justice Assistance.





Module 7: Interviewing Juvenile Sexual Abuse Victims

Time: 11:00 a.m. – 12:15 a.m., 1:15 p.m. – 2:15 p.m. (2 hours and 15 minutes)

Training Objectives:

1. Identify techniques for interviewing juveniles during investigations of sexual abuse in confinement settings.

Materials Needed:

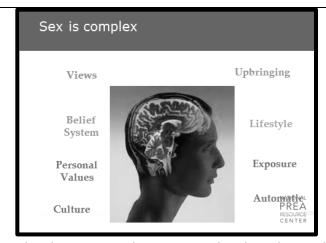
- 1. Easel pad and markers
- 2. PowerPoint® player/machine (lap top computer and LCD projector)
- 3. Screen or monitor
- 4. Handout: Values and Judgments Scenarios

Training Tips:

- This module is designed to address the requirement in PREA standard 115.334 for investigators to be trained in techniques for interviewing juvenile victims of sexual abuse.
- This module is designed to be skill-based and to allow time for participant exercises. If there is time, this module should be extended to allow additional interview practicing exercises throughout the module. However, participants should be encouraged to be purposeful in improving their techniques outside of training as well. For example, suggest that participants tape themselves interviewing and ask an experienced colleague to critique it.
- The instructors should walk around the room during all activities in order to observe and give constructive comments during the debrief of the activities.
- This module is best presented or co-presented by someone with extensive experience in interviewing juveniles and, preferably, someone experienced in interviewing juveniles in the context of sexual abuse or sexual harassment cases.

The Moss Group, Inc. would like to acknowledge the State of Michigan Governor's Task Force on Child Abuse and Neglect and Department of Human Services *Forensic Interviewing Protocol*, Third Edition for much of the information contained in this module.

Time	Lecture Notes	Teaching Tips
-	Interviewing Juvenile Sexual Abuse Victims	Interviewing Juvenile Sexual Abuse Victims
1 min	Module 7: Objectives	
	Module 7: Objectives 1. Identify techniques for interviewing juveniles during investigations of sexual abuse in confinement settings.	Objectives
1 min	Goal of a Juvenile Forensic Interview	
	Obtain a statement from a child in a developmentally-sensitive, unbiased, and truth-seeking manner that will support accurate and fair decision-making in the criminal justice and child welfare systems. Obtain a statement from a statement from a child in a developmentally-sensitive, unbiased, and truth-seeking manner that will support accurate and fair decision-making in the criminal justice and child welfare systems.	Goal of a Juvenile Forensic Interview
	The goal of a forensic interview is to obtain a statement from a	
	child, in a developmentally-sensitive, unbiased, and truth- seeking manner that will support accurate and fair decision-	
	making in the criminal justice and child welfare systems.	
2 min	Sex is Complex	Sex is Complex



Everyone has biases. Your biases were developed over the course of your life, and were shaped by your belief system, personal values, upbringing, culture, lifestyle, and exposure to alternate lifestyles. Having biases is not a problem, but you need to be aware of those biases and manage them to be able to successfully interview victims of sexual abuse.

Activity: Values and Judgments: We all bring our own values, judgments, and life experiences with us into work.

- How do we acknowledge those values and recognize when they influence us in our jobs?
- Do you believe people cannot get raped if they don't want to be?
- What are your attitudes towards LGBTI and gender non-conforming youth?
- How might past personal experiences or familiar experiences impact attitudes?

In a small group at your table, discuss how an investigator's values may affect his/her interviews in a sexual abuse case.

Break participants into a small group at their tables.

1 min

Understanding Your Subjects



Understanding Your Subjects

Understanding Your Subjects

In order to be prepared to interview juvenile victims or suspects you must understand

- · pathways
- · thought processes
- · level of cognitive maturity

PREA RESOURCE

In order to successfully interview a juvenile in any situation, you need to recognize that juveniles are not just small adults; they are at a certain point in the development process, and this will influence

- How they behave
- How they interact with the investigative process.

In sexual abuse cases, it is particularly important to recognize

- The children's pathways into the criminal justice system
- How they may perceive abuse
- How they may perceive reporting
- How they may perceive authority figures such as yourself.

1 min

Pathways

Pathways

Many children come into the criminal justice system after having been physically, emotionally and/or sexually abused.

Children who have been sexually abused by a family member are often enveloped into a secret life...they are good at keeping secrets

PREA

Many children come into the criminal justice system after having been physically, emotionally, and/or sexually abused. Children who have been sexually abused by a family member



	are often particularly good at keeping secrets.	
3 min	Pathways	
	Pathways	Pathways
	Many of your youth are coming to you From single-parent households without strong male role models Having been a witness to abuse and chemical use With coping mechanisms developed to survive in their environment. These may include: Lying Stealing Manipulating	Consider inserting relevant agency data concerning past victimization, abuse or neglect of the population.
	Even those children who have not experienced sexual or	Ask: What do we see
	physical abuse themselves have often been exposed to it.	from the youth in this agency? What
	Additionally, they have often been exposed to various criminal	are their
	activities and have grown up in environments that have	backgrounds? Where do they come from?
1 min	encouraged the development of certain coping mechanisms.	do they come from:
1 111111	Delayed Reporting	
	Delayed Reporting	Delayed Reporting
	There are many reasons these children may not report, including: • They don't understand that it is wrong due to their histories of abuse. • Fear of retaliation. • Self-blame or guilt. • Embarrassment. • Lack of verbal capacity. • Issue of obedience to adults.	
	These pathways may influence the youth's decision processes	
	in the event that they, or someone they know, is being abused.	
	Additionally, youth may not report for a variety of other	
	reasons, including	
	Fear, self-blame, and embarrassment. An implification report depending on any and	
	An inability to report, depending on age and developmental status.	
	developmental status.	
	 A fear of being disobedient. Juveniles may not recognize that there is a limit to the obedience that 	
	recognize that there is a little to the obedience that	

	adults can expect. This may be particularly true in a	
	correctional setting if the perpetrator is a staff	
	member.	
1 min	Delayed Reporting	
	Delayed Reporting	Delayed Reporting
	Youth may feel guilty if reporting could cause their loved one (abuser) to go to jail.	
	Boys in particular may feel ashamed • Expectation that men should fight and take control. • Concern that abuse will "make them" homosexual.	
	RESOURCE C E N T E R	
	Some youth may have an emotional attachment to their abuser and fear that reporting him/her will get the abuser in trouble.	
	One of the most common reactions in sexual abuse victims is	
	shame. Among juveniles, boys in particular may feel a loss of	
	masculinity and feel anxiety about their sexuality. Society's	
	expectations for men and boys make it hard for boys to report	
	sexual abuse perpetrated by a male.	
1 min	Delayed Reporting	
	Delayed Reporting	Delayed Reporting
	Youth must feel safe before they will want to talk about the abuse.	
	This is why many victims don't report abuse until later in life and why some cases are never reported. NATIONAL PREA RESOURCE	
	CENTER	
	Finally, a victim of sexual abuse must feel safe before he/she is	
	willing to report. Many victims don't feel safe for an extended	
	period, and some never feel safe. In a correctional setting	

	where a victim is unable to get away from their abuser or the	
	location of their abuse, feeling safe may be even more difficult.	
	Therefore, do not judge the validity of an allegation based on	
	when the incident is reported. Many victims of sexual abuse	
	delay reporting; a delayed report has no implications for the	
	credibility of the allegation.	
1 min	Children With Past Victimization	
	Children With Past Victimization	Children with Past Victimization
	Tend to have	
	Low self-esteem	
	Mistrust Especially of authority	
	Emotional pain	
	Distorted view of self, relationships & reality	
	Worthless, nobody cares, "I am ugly"	
	NATIONAL PRE A	
	RESOURCE CENTER	
	Juveniles who have been victimized in the past are likely to be	
	re-victimized, according to the Bureau of Justice Statistics	
	national survey data collection effort. As a result, they may	
	make up a disproportionately high percentage of the juveniles	
	you interview in cases relating to sexual abuse. Be aware that	
	children with past victimization may have certain qualities,	
	including	
	Low self-esteem	
	Mistrust of authority	
	Emotional pain	
	 A low opinion of their own self-worth and physical 	
	attractiveness.	
2 min	Forensic Interview	Forensic Interview
		i orensic interview

Forensic Interview Two Overriding Features · Hypothesis Testing · Rather than hypothesis-confirming · Rule out as many interpretations as possible · Youth-Centered Approach · Youth determine the vocabulary and content of conversation as much as possible Avoid projecting adult interpretations onto PREA There are two features of a juvenile forensic interview. 1. An interviewer should enter the interview with a number of different hypotheses for what sparked the allegation. During the interview, the investigator should seek to test and rule out those hypotheses rather than attempting to confirm a hypothesis. If a juvenile's story seems inconsistent, the investigator should attempt to see if the juvenile is conflating more than one event, or if the investigator is misunderstanding the meaning of a word. The investigator's goal when closing an interview is to ensure that the alleged actions could not be subject to multiple interpretations. 2. Forensic interviews are centered on the juvenile. Although this training provides a structure for the interview, the juvenile should direct the content of the interview, and the terminology used, as much as possible. 2 min **Essential Interview Techniques Essential Interview Techniques**

Essential Interview Techniques

- Confidentiality
- Rapport Building
- Create Safe Setting
- Genuineness & Authenticity
- Active Listening
- Effective Questioning
- Paraphrasing, Summarizing & Clarifying
- · Non-verbal Actions

- Response time
- · Limited amount of interviews
- Interview Teams
- Avoid judging, attacking, condescending, denial
- · Avoid offering pity
- Avoid beginning with preconceived outcome
- Truth Finding

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- Interviews with alleged victims of sexual abuse should be held in a safe and confidential setting.
- The interviews should be sequenced so as to minimize the number of interviews necessary, and should allow for a specific gender of interviewer (or team of interviewers) if necessary.
- The interview itself should be focused on determining the truth, so the interviewer should not go into it with any preconceived notions or assumptions.
- The interview should be structured so as to allow the alleged victim to tell their story without excessive interruption while the interviewer actively listens and stays alert for body language or other actions that may imply re-traumatization or triggers.

2 min

Interviewing

Interviewing

AVOID

- Wearing a uniform
- Having a gun visible
- Expressing surprise, disgust, disbelief, other emotional reactions
- · Touching the youth
- Staring
- · Sitting uncomfortably close



PREA RESOURCE

There are a few key things you should avoid when interviewing alleged juvenile victims of sexual abuse or harassment.

Ask: Are there other things you can think of that might hinder



an interview with a First of all, consider not wearing your uniform. This will youth? make you seem less associated with the agency and the facility at which they were abused or harassed. Similarly, don't wear a gun or have a gun visible. This will only serve to make the youth more anxious. Don't use bathroom breaks or drinks as leverage to enhance cooperation. Do not touch the youth, stare at the youth, or otherwise invade his/her personal space. Additionally, try to avoid standing over the youth. This holds true for all alleged victims of sexual abuse or harassment. 2 min **Interviewing** Interviewing Interviewing DO NOT · Use bathroom breaks or drinks as reinforcements for cooperation · Suggest feelings/responses to the youth Make promises PREA Do not suggest feelings or responses to the youth by Ask: Are there other saying things like, "I know how hard that must have things you can think been for you" or "I bet that made you feel pretty bad, of that might hinder an interview with a right?" You may be interpreting the situation differently vouth? than they did, and they may incorporate your projection into their narrative and into their understanding of the event. As with adults, control your reactions. Do not express surprise, disgust, disbelief, or other strong emotions in response to what they are saying. These reactions may enhance their shame and embarrassment and serve to inhibit their cooperation with the interview.

Don't make promises like "You'll never have to talk

about this again" during the interview. They will damage

	your rapport with the youth for future interviews.	
3 min	Interviewing	
	Interviewing	Interviewing
	AVOID Encouragement directly linked to talking about the abuse	
	 Asking why youth behaved in a certain way 	
	Correcting youth's behavior during the interview unless necessary When necessary, explain correction PREA RESOURCE CENTER	
	 Don't express encouragement that is directly linked to 	
	discussing the abuse. Supportive comments should be	Ask: Are there other
	clearly unrelated to the discussion of the abuse.	things you can think of that might hinder
	 Don't ask why a youth behaved in a certain way. This 	an interview with a
	may imply some element of responsibility or blame for	youth?
	the abuse or harassment that allegedly occurred.	
	Avoid correcting the youth's behavior during the interview It will demand a very manner and many makes	
	interview. It will damage your rapport and may make the youth more reluctant to talk. If you do correct the	
	youth's behavior, be sure to explain why it matters. For	
	example, if the youth is pacing or fidgeting with the	
	table in a way that makes it hard for you to hear them,	
	explain that when you ask them to stop.	
1 min	Interviewing	
	Interviewing	Interviewing
	Acknowledge youth if he/she becomes upset, embarrassed, or scared	
	Avoid extensive comments about feelings	
	NATIONAL PREA RESOURCE CENTER	
	If the juvenile becomes upset during the interview,	

	acknowledge and address their feelings but avoid extensive	
	comments. The interview is not designed to be part of the	
	victim's treatment.	
2 min	Forensic Interview	
2 min	Forensic Interview Phased Approach • Each step has a purpose • Environment • Roles • Instructions • Empowerment • Minimize suggestively • Free Narrative • Follow-up/Clarification Most protocols for interviewing juveniles recommend discrete phases, each with a unique goal. Overall, interviewers are encouraged to focus on three main goals: 1) Ensure the youth is fully informed as to who you are, why you're talking to them, and the rules of the interview 2) Build rapport with the youth to facilitate cooperation and communication from the youth 3) Ensure all information gained during the interview comes from the youth in their own words to minimize miscommunication or inaccurate conclusions resulting from assumptions made by the interviewer.	Forensic Interview
2 min	Forensic Interview	Forensic Interview

Forensic Interview

Phased Approach

- Preparation
- · Introduction and Rapport Building
- · Ground Rules
- · Practice Interview
- · Free Narrative-Topic Introduction
- · Question/Clarification (follow-up)
- · Closure

PREA RESOURCE CENTER

There are seven or eight phases to a forensic interview. They are:

- Preparation
- Introduction and Rapport Building
- Ground Rules
- Practice Interview
- Free Narrative-Topic Introduction
- Question/Clarification (follow-up)
- Closure

The practice interview phase is typically only necessary with younger children.

These phases are specified with the expectation that the interviewer will operate within the structure to address the necessary topics in whatever order they deem to be most appropriate. Additionally, investigators should feel free to vary the phases to accommodate the youth's age, developmental level, and actions during the interview. If, for example, a youth begins discussing the allegation without prompting, the investigator should not feel the need to interrupt so as to stay within the structured phases of the interview.

Phase 3: Ground Rules can be moved earlier in the interview structure if the investigator believes that would be helpful. The younger the child, however, the more likely it is that the ground rules will need to be reviewed again or placed later in the structure to ensure they are not forgotten.

		T
	As with adults, some investigations will require multiple	
	interviews with the youth. Do not abbreviate the interview	
	approach if you have already conducted an interview with the	
	alleged victim.	
3 min	Interview Phases	
5 min	Interview Phases Phase 1: Preparation Gather background information Name, age, sex, relevant developmental or cultural considerations Interests or hobbies Relevant medical treatments or conditions Events related to the allegation Content of recent sex education or abuse prevention programs Any information on what the youth calls various body parts Nature of allegation and circumstances Possible misunderstanding Possible misunderstanding Possible misunderstanding Consider whether to use physical evidence (if PREA applicable) Phase 1 of the process is preparation. As with adult interviews, gather as much background information as possible in advance of the interview. Ensure you know basic information, including developmental considerations, cultural considerations, any relevant medical treatments, and any information you can get regarding the allegation and the context for the allegation. Additionally, any information you can gather that might	Interview Phases
	be helpful in building rapport, such as interests or	
	hobbies, may come in handy.	
	Also use this phase to determine whether or not to use any physical evidence you may have as a discussion topic in the interview. This may include • Photographs • Videos • Any items that may have been involved in the alleged incident.	Ask: What would the participants recommend regarding how to prepare for interviews?
	The age of the child may play a role in your decision – using	
	physical evidence as a basis for questions may work well with	

	younger children. For instance, ask him/her to tell you about a photograph rather than asking a question concerning the	
2 min	allegation itself.	
2 11111	Phase 1: Preparation Cultural Considerations If youth is from a different culture, do some research in advance of the interview Some cultures discourage youth from looking authority figures in the eye discourage correcting or contradicting an adult. Youth from these cultures may be more likely to answer multiple choice or yes-no questions, even when they are uncertain	Phase 1: Preparation
2 min	Different cultures dictate different norms for conversations between youth and adults and for conversations between people of different or the same genders. • Take some time to find out whether the youth comes from a culture that is different from your own. If so, do some research to see if any aspects of their culture may impact the interview. • Remember that all of the youth with whom you talk are likely to be afraid – both of the investigation process and of possible retaliation from youth and staff in the facility. They are also likely to be extremely embarrassed and uncomfortable discussing the alleged abuse or harassment with you.	
2 min	Developmental Considerations	Developmental Considerations

Phase 1: Preparation

Developmental Considerations

Children vary in...

- cognitive ability attention spans,
- language
- social skills and
- memory
- emotional maturity
- It's essential for the interviewer to understand the different stages of child development and

the different stages of child development and develop an appropriate interview environment, activities, and questions accordingly.

> PREA RESOURCE CENTER

When interviewing juveniles, it's important to be aware of their level of development. This will impact everything from their communication skills and attention spans to their memory.

- Talk to the staff and medical practitioners who have been working with the youth to ensure you schedule an interview that is an appropriate length and during an appropriate time of day.
- Ensure you have some discussions with appropriate staff around the youth's language levels. Consider making use of an anatomically correct doll or drawing to enhance accuracy of communication.

1 min

Adolescent Development

Adolescent Development

Age 12: Declaration of Independence

- Adolescent bounces between childhood and adulthood, being
 - · irresponsible and responsible,
 - testing parental authority and then depending on it.
- · Focused on social life, friends, school.
- May be preoccupied with own attractiveness, continue friendships with same sex
- Learning to respect the rights and needs of others.

PREA RESOURCE

The age of the youth will impact their development and their behavior during the investigative process. Twelve-year-old youth are typically just beginning to test the idea of adulthood and independence. Generally, youth will be very preoccupied



The next section of the module is a brief overview of adolescent development. Investigators need an awareness of adolescent development theory. However, remove this section of the module if participants have already received this training elsewhere.

	with their peers; keeping the interview and the purpose of it confidential is key.	
1 min	Adolescent Development	
	Adolescent Development	Adolescent Development
	Age 14: The Age of Rapid Change The five "I's" • Impulsive	
	• Intense	
	• Idealistic	
	• Immediate	
	Indestructible	
	NATIONAL PREA RESOURCE CENTER	
	Fourteen-year-olds are often associated with the five I's and	
	the five M's. The five I's are	
	 Impulsive 	
	 Intense 	
	Idealistic	
	Immediate	
	ImmediateIndestructible	
	Indestructible	
1 min	Indestructible A victim of sexual abuse's sense of indestructibility will have	
1 min	 Indestructible A victim of sexual abuse's sense of indestructibility will have been severely damaged. 	Adolescent Development
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1 min	Indestructible A victim of sexual abuse's sense of indestructibility will have been severely damaged. Adolescent Development Adolescent Development Age 14: The Age of Rapid Change The six "M's": Moody	
1 min	Indestructible A victim of sexual abuse's sense of indestructibility will have been severely damaged. Adolescent Development Adolescent Development Age 14: The Age of Rapid Change The six "M's": Moody Messy	
1 min	Indestructible A victim of sexual abuse's sense of indestructibility will have been severely damaged. Adolescent Development Adolescent Development Age 14: The Age of Rapid Change The six "M's": Moody Messy Monosyllabic	
1 min	 Indestructible A victim of sexual abuse's sense of indestructibility will have been severely damaged. Adolescent Development Adolescent Development Age 14: The Age of Rapid Change The six "M's": Moody Messy Monosyllabic "Mouthy" 	
1 min	A victim of sexual abuse's sense of indestructibility will have been severely damaged. Adolescent Development Adolescent Development Age 14: The Age of Rapid Change The six "M's":	
1 min	Indestructible A victim of sexual abuse's sense of indestructibility will have been severely damaged. Adolescent Development Adolescent Development Age 14: The Age of Rapid Change The six "M's":	

	Age 14: The Age of Rapid Change Development of parental conflicts as the peer group begins to serve as the adolescent's reference for their standards of behavior. the maturing teen struggles against being treated like a child As with all adolescents and teenagers, avoid condescending to the victim or treating him/her in a way that could be interpreted as treating them "like a child."	Adolescent Development
1 min	Adolescent Development	
	Adolescent Development Age 16: Friends, Clothes, Music, More! • "Who am I?" • Questions about identity • Development of values, beliefs, clearer sense of self • Continued struggle around independence • Testing of rules • Questioning of authority. • May become extremely opinionated and challenging NATIONAL PREA RESOURCE CENTER Sixteen-year-old victims of sexual abuse may be particularly challenging as they struggle to form their own identity while	Adolescent Development
1 min	dealing with the trauma of the abuse. Adolescent Development	
		Adolescent Development

Adolescent Development

Age 16: Friends, Clothes, Music, More!

Risk: Depression

- Feelings of sadness and depression should not be dismissed as "normal" moodiness during this
- Situational losses can lead to depression and even suicide.
- A 2009 national survey found that during the 12 months before the survey:
 - 17.4% of female and 10.5% of male high school students considered suicide
 - 8.1% of female and 4.6% of male high school students attempted suicide

PREA

Stay attuned to the mood of the youth with whom you interact. Don't dismiss signs of depression; youth at this age may be at risk of suicide. Even situational losses such as the death of a pet, problems with girlfriends or boyfriends, school failure, and parental disappointment can have a substantial impact on the youth.

2 min

Phase 1: Preparation

Phase 1: Preparation

Limited Language Ability

- Use vocabulary and sentences that are at the individual's level of cognitive and language development
- Ask one question at a time; avoid lengthy complex, multiple-part questions
- Speak slowly and allow sufficient wait time
- Consider the use of anatomically correct dolls

PREA

In advance of the interview, and as you build rapport, determine the level of the youth's language ability.

Ensure that you use vocabulary and sentence



- constructions that they understand so as to avoid confusion or anxiety.
- Ask one question at a time, and let the youth answer before continuing to another question. Otherwise, the youth may only answer parts of your questions in an attempt to answer all of them.
- Speak slowly, and allow the youth time to think before answering a question. Try to avoid repeating a question unless asked to do so.
- If the youth's language ability is limited or there is confusion around the terminology used due to slang, etc. consider the use of anatomically correct drawings or dolls. When using these tools, point at an anatomical part of the drawing or doll and ask the youth to tell you what they call that body part. Do not only point at sexual body parts – also ask about arms, eyes, etc. If you are using an anatomically correct drawing, take notes on the sheet of paper and include it in your case file.

1 min

Phase 1: Preparation

Phase 1: Preparation

Developmental Considerations

- Each child will have a different attention span and a different way he/she communicates
- No matter how tough or street savvy your youth may be, they are still kids



PREA RESOURCE CENTER

	T	
	Pay attention to the way your interviewee is communicating	
	and try to accommodate that as much as possible. Additionally,	
	prepare in advance by determining the youth's typical	
	attention span and designing the interview to have breaks	
	appropriately. Medication can sometimes impact this, so talk	
	to medical staff. Medication may also impact the best time of	
	day for the interview if the medication impacts concentration	
	or alertness immediately after it is taken or when it is wearing	
	off.	
2 min	Phase 1: Preparation	
	Phase 1: Preparation	Phase 1: Preparation
	Profile: Developmentally Disabled	
	Wants to please people in authority Relies on authority figures for the solution Watches clues from interviewer; wants to be friends; wants to please Real memory gaps Quick to take blame Short attention span Allow person to use their own words Do not ask leading questions Use concrete ideas (who, what, when, where, how) Beware of vocabulary (anatomically correct dolls)	
	NATIONAL PREA RESOURCE CENTER	
	Developmentally disabled youth can be difficult to interview	
	because these are youth who want to please you. Therefore,	
	they will often tell you what they think you want to hear. Don't	
	ask leading questions like "Did you see?" It's important that	
	you ask them open-ended questions to avoid putting words in	
	their mouths.	
	Developmentally disabled youth will often have memory gaps and a short attention span. They'll also take the blame for things they didn't do. Don't go into these interviews with any preconceived notions, and make sure you hear the full story.	
	As with youth with limited English abilities, consider the use of anatomically correct drawings or dolls to ensure communication is clear.	
3 min	Interview Phases	
		Interview Phases

Interview Phases Phase 1: Preparation • Generate alternate hypotheses and hypothesis-seeking questions • Prepare— • Questions to test alternative hypotheses about how allegations arose • Questions to test alternative interpretations of details stated in allegation

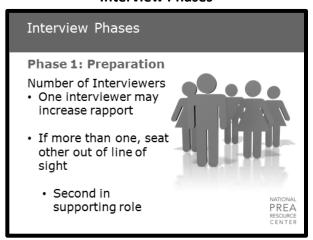
PREA

Prepare the topics you want to discuss and specific questions you want to ask in advance. An investigator should enter an interview with a variety of potential hypotheses about how the allegation arose and details stated in the allegation. Prepare questions to test your hypotheses – whether there could have been a misunderstanding or miscommunication in a sexual harassment case, for example.

Ask if participants have any questions. Ensure everyone fully understands this concept.

2 min

Interview Phases



If you have a say in the number of people in the room, consider the pros and cons of the single-interviewer vs. team approach.

- It is often easier to build rapport one-on-one, and it may be easier for a youth to discuss sensitive issues if there are fewer people in the room.
- Team interviewing may reduce the need for multiple interviews by covering more topics.

If there will be more than one interviewer or more than one

Interview Phases

Insert agency policy regarding number of interviewers and who must be involved in different types of interviews.

professional in the room, ensure you have a discussion in advance establishing who should be the primary interviewer and the goals of the interview. Additionally, consider seating the secondary interviewer(s) out of the youth's direct line of sight to make the interview seem less confrontational. 2 min **Interview Phases** Interview Phases Interview Phases Phase 1: Preparation Recording Video Recording Position camera so everyone in the room can be seen/heard If not recording, ensure accurate documentation—exact words spoken PREA Consider recording the interview to ensure that any findings from the interview have support. If recording the interview is an option, research your state laws to ensure your recording follows the necessary procedures. Everyone in the room Insert agency policy should be positioned so they are clearly visible and audible to on recording of the camera. Although recording reduces the need to take interviews – audio notes during the interview, the interviewer should be sure to and visual. note areas that require follow-up. If the interview is not being recorded, and depending on the age of the child, ensure there is a designated individual to record – as closely as possible – exactly what the youth says. 2 min **Interview Phases Interview Phases**

Interview Phases

Phase 1: Preparation

Physical Setting

- · Relaxing, uncluttered, neutral environment
- · Do not imply the youth is in trouble
- DO NOT put a barrier between you and the interviewee
- · If setting is not neutral, explain
- Away from traffic, noise, disruptions
- · Turn off cell phone

PREA

When you set up the interview, ensure that it is made clear to the youth that they are not in trouble. Select a neutral, private location that the juvenile will not associate with his or her alleged abuse. Make an effort to select a location that is away from visual or audio distractions. Select a room that is as uncluttered as possible. Younger children are typically more cooperative in a smaller space without extra furniture. Turn off your cell phone and all other electronics that may disrupt the interview.

2 min

Interview Phases

Interview Phases Phase 1: Preparation Physical Setting Interview room should be prepared in advance of the interview · Ensure interview does not interfere with the youth's meal and that the youth has had a recent opportunity to

Interview Phases

Set up the room in advance of the interview to create a relaxing space, without physical barriers positioned between you and the youth. Remove any distracting materials from the room, and set up any recording equipment in advance as well.

use the restroom

When you schedule the interview, ensure that it is not interfering with a meal or another activity that the youth may

PREA

	not want to miss. Give the youth the opportunity use the	1
	, , , , , ,	
2 min	Interview Phases	
2 min	Interview Phases Phase 2: Introduction and Rapport Introduce yourself and explain your job Tell youth about recording (if applicable) Appear relaxed, friendly and interested Familiarize yourself with youth's verbal skills and cognitive maturity Build rapport through open-ended questions NATIONAL PREA RESOURCE CENTER At the beginning of the interview, introduce yourself and explain your job.	Interview Phases
	 The youth may not know the purpose of the interview, so provide an explanation to address any anxiety up front. If you are recording the interview, be sure to let the youth know. Don't stop the youth from inspecting the recording equipment if he/she would like. Try to appear relaxed, friendly, and interested rather than authoritative, which may make the youth uncomfortable. Adults typically tend to dominate conversations with youth by asking numerous questions. Instead, ask the youth general, open-ended questions to build rapport. For example, ask how long they've been in the facility, where they are from in the community, what activities they are involved in at the facility, etc. Give the youth the opportunity to talk and ask any questions they have. Emphasize that you are there to listen. Use this time to assess the youth's verbal skills and adjust your language if necessary. 	
	If this is a suspect interview, the interviewer will need to break	

	the Miranda rights down into short segments and ask the youth to explain them back. For example, "Joe, I am going to read you your rights, and we are going to talk about them so I know you understand. You have the right to remain silent. Do you know what that means?" If Joe answers yes, you must ask him to explain it to you. If he is unable to do so, you must find terms that he comprehends.	
11 min	Activity	Split the class up into groups of three: one interviewer, one victim, and one observer to provide feedback. Conduct one practice rapport-building session for 6 minutes then have the teams debrief on challenges specific to building rapport with juvenile victims of sexual abuse. The scenario is a male youth who alleged that a male staff member forced him to perform oral sex.
2 min	Interview Phases Interview Phases Phase 3: Establish the Ground Rules Don't guess at answers Ask youth to tell you if they don't understand something Give youth permission to correct you if you make a mistake Tell the truth Either before or after building rapport, establish ground rules for the interview. There are four main ground rules: 1. Tell the youth not to guess at answers. If they don't know the answer to your question, they shouldn't	Interview Phases

- answer the question. If you ask the youth what time a staff member entered the unit, and he/she doesn't know, the youth shouldn't try to estimate a time. The youth should instead provide the information they are sure of, and let the investigator find out the rest.

 2. Tell the youth to ask questions if he/she doesn't understand something. If the investigator uses a word that the youth isn't familiar with, the youth shouldn't guess the meaning of the word. It will be the same for the investigator if the youth uses a word that the investigator doesn't understand, the investigator will
- that the youth isn't familiar with, the youth shouldn't guess the meaning of the word. It will be the same for the investigator if the youth uses a word that the investigator doesn't understand, the investigator will ask the youth to explain. It's very important for the investigator to get accurate information from the interview, so the youth needs to work with the investigator to ensure there are no accidental misunderstandings.

 3. Tell the youth to correct you if you make a mistake. If the investigator interprets something the youth says to
- 3. Tell the youth to correct you if you make a mistake. If the investigator interprets something the youth says to mean one thing, when in fact the youth meant something else, the youth should correct the investigator. For example, the youth says "Joe and Danny were hooking up in the showers." The youth meant that Joe and Danny were exchanging contraband in the shower, but the investigator misunderstands. The investigator responds "If Joe and Danny have a sexual relationship, why were they fighting?" The youth needs to stop the investigator and explain that he/she was using the term "hooking up" to mean something different than what the investigator interpreted it to mean.
- 4. Tell the truth. This interview is meant to help the youth and help keep the youth safe. It is to the youth's advantage to be honest during the interview process.

2 min

Interview Phases



Interview Phases

Phase 4: Conduct a Practice Interview

- · Only when interviewing younger youth
- · Four general principles
 - · Only open-ended prompts
 - Invite youth to be informative with comments
 - Encourage youth to talk with head nods and active listening
 - · Reinforce ground rules

PREA RESOURCE

This phase can be useful when interviewing younger children who may have little to say about one-time events. Select a regular event that occurred recently or around the time of the abuse. Ask the child to provide a general description of the event. This can help them understand the sort of information the interviewer is looking for.

2 min

Interview Phases

Interview Phases

Phase 5: Elicit a Free Narrative

- Raising the topic
 - Start with the least suggestive prompt that avoids mention of abuse or particular individuals
 - If this doesn't work, be more specific—but avoid mentioning specific behavior or projecting adult interpretation onto the allegation

PREA RESOURCE CENTER

The most common interviewer error is skipping this phase to go directly to specific questions. Instead, prolong the narrative phase with numerous, open-ended questions such as "And then what happened?" or "Tell me more about [that event]" and save any specific clarification questions for later in the interview. The interviewer should be actively listening throughout to provide encouragement to the youth to continue speaking. If the youth becomes non-responsive, address it but don't spend too much time on it. Instead, just state your observation: "You've stopped talking" or repeat the youth's last



10 min	statement. However, before prompting the youth, consider simply sitting in silence for a while – silence can be a powerful tool. Activity Activity: Asking open-ended questions is more difficult than it sounds. Everyone walk around the room. When you see a person you don't know that well, stop and pair up with him/her. Keep standing facing each other. Now, talk for five minutes, back and forth, ONLY using open-ended questions. Go!	This is a good activity to get people moving around and active. After the pair begins talking, time the activity. After 6 minutes, stop the activity and have them debrief on how it was for them to
	GU:	only use open-ended questions.
2 min	Interview Phases Phase 5: Elicit a Free Narrative • Ask youth to provide a narrative description of the event - Research shows children's responses to openended prompts are longer and more detailed than responses to focused questions - Don't feel the need to prompt—silence is a powerful tool - If youth becomes upset, acknowledge behavior and address but avoid extensive comment - Don't interrupt to ask questions—revisit the question later in the interview	Interview Phases
	For slightly older youth, skip directly to eliciting a free narrative. Ask the youth to provide a narrative description of the alleged event. Answers to open-ended questions tend to be longer, more detailed, and more accurate than answers to focused questions. If the youth does not respond well to open-ended questions around the allegation, be more specific. But don't ask any leading questions that may project a specific interpretation of the event.	
2 min	Interview Phases	Interview Phases

	Interview Phases	
	Phase 5: Elicit a Free Narrative • Ask youth to repeat comment if you have trouble hearing them • Do not try to guess what they said • Be tolerant of pauses in the conversation • Appropriate to look away to give youth time to continue PREA RESOURCE CENTER	
	Ask for clarification if you don't understand or don't clearly	
	hear something the youth said. Victims and witnesses will use slang to describe body parts and genitalia. If someone uses a	
	term that you are not familiar with, ask them what it is. Don't	
	assume you know what they're talking about.	
11 min	Activity	Split the class back up into their groups of three and have them rotate roles. Elicit a free narrative for 6 minutes then
		have the teams debrief on challenges. The scenario is a female youth who is alleging that her roommate is sexually harassing her.
2 min	Interview Phases	debrief on challenges. The scenario is a female youth who is alleging that her roommate is sexually harassing
2 min	Interview Phases Interview Phases	debrief on challenges. The scenario is a female youth who is alleging that her roommate is sexually harassing her.
2 min		debrief on challenges. The scenario is a female youth who is alleging that her roommate is sexually harassing her.

	completed to your satisfaction, ask the clarifying questions that	
	you jotted down during earlier portions of the interview. You	
	will want to ensure you have	
	 A clear, chronological description of events 	
	 As much information as you can gather regarding the 	
	identity of perpetrators and possible witnesses	
	Any information the youth may have about similar	
	events involving other juveniles	
	Who the alleged victim told about the event	
	 Any alternative explanations there may be for the 	
	allegations.	
	Don't jump between topics – try to maintain the flow of the	
	conversation while discussing these topics.	
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5 min	Interview Phases	
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5 min	Interview Phases Interview Phases	Interview Phases
5 min	Interview Phases Phase 6: Question and Clarify	Interview Phases
5 min	Interview Phases Phase 6: Question and Clarify • Avoid leading questions	Interview Phases
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5 min	Interview Phases Phase 6: Question and Clarify • Avoid leading questions • Be sure that the statements made are unambiguous • If youth refers to a person, ensure to clarify exactly who they are talking about • If youth uses slang to refer to a body part, be sure to clarify • Ask questions like "Is there anything else" or "Did I	Interview Phases
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Interview Phases

Phase 7: Close the Interview

- · Ask if the youth has any questions
- · Avoid making promises
- Chat about neutral topics for a while in order to end on a relaxed note
- Thank the youth for coming—but avoid thanking the youth for disclosing abuse

PREA RESOURCE

If there are other interviewers in the room, give them the opportunity to ask any questions before you close the interview. Finally, ask the youth if there were any other questions you should have asked.

There are two purposes to this phase of interviewing.

- 1) First, make sure you have answered all the questions the youth may have about the interview and about the investigations process. Avoid making any promises to the youth. For example, don't promise that the youth won't have to talk about the abuse again.
- 2) Second, spend a few minutes talking about something neutral before ending the interview. Follow-up on something the youth said during the rapport building. For example, ask the youth what they will be doing that afternoon/evening and spend a few minutes talking about that particular activity. Finally, thank the youth for participating in the interview.

11 Activity

Have the class return to their groups of three and rotate for a final time. Roleplay final questions and close-out for 6 minutes. Then debrief on the challenges for 5 minutes. The scenario is a developmentally

2 min	Interviewing Common Behavior Expect the following behavior during an interview:	delayed youth alleging that he witnessed sexual activity between two male youth in the day room. Interviewing
	It is likely that youth will find the interview an uncomfortable experience. In our society, we do not discuss sexual experiences with high levels of detail with our friends; we are asking a juvenile to discuss what may have been a humiliating and terrifying experience with a stranger. Expect the youth to demonstrate that by withdrawing, becoming angry, crying, fidgeting, or using some avoidance tactics.	
2 min	Interviewing Common Behavior Be aware what a youth is going through during these sorts of interviews. - Guilt, self-blame, betrayal Choose your language carefully. Are you using language that will enhance feelings of shame? "Couldn't you have stopped the abuse?" "Why did you let it go this far?" NATIONAL PREA RESOURCE CENTER Avoid any comments or questions that may imply	Interviewing
	responsibility on the youth's part. Even if the youth is an	

uncooperative victim or witness, remember that they may have feelings of guilt, self-blame, and betrayal. Can you think of any other examples of language or questions that should not be used? **Final Thoughts on Youth** 2 min Final Thoughts on Youth Final Thoughts on Youth Be aware of teens' perception of the interviewer. Peer relationships are their first priority Watch for non-verbal communication.

- Adolescents are not typically concrete thinkers

- The inability to communicate does not = lie. Be aware of prior victimizations. · Juveniles have little knowledge of their rights. · Intimacy and sexuality is a major part of the development. PREA Finally, don't forget that the person you are talking to is a juvenile - an adolescent or a teenager. This will influence how they see you, and how they will feel about talking about other juveniles in the facility. You probably don't understand the dynamics of their relationships with their peers or with their alleged abusers, but you can understand that their peer relationships will probably be their first priority. Remember that adolescents and teenagers are not likely to be very detail-oriented. Pay attention to their non-verbal communication. Remember that omitted details that you feel are important may not seem important by them. Don't assume that inconsistencies are always signs of lies. They may not have been aware of some fundamental rights that seem obvious to you. Therefore, they may not have viewed the abuse in the same way you do, and may have behaved in ways that seem illogical to you. Keep this in mind during your credibility assessment. 2 min Questions?