

**Module 6:
Training for Investigators Working
in
Correctional Settings**

**Investigating Allegations of
Staff Sexual Misconduct with
Offenders**

Developed by the NIC/WCL
Project under NIC Cooperative
Agreement #06S20GJJ1

Training Objectives:

- Identify investigative competencies
- Understand the critical elements of an effective training program for investigators
- Review the impact of training on investigations

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Investigative Competencies

- Report writing
- Crime scene investigation
- Interviewing
- Evidence Collection
- Investigative decision-making: policies and procedures
- Criminal Investigations
- Prosecutors and Courts

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Report Writing

- What to include in the report
- Format
- Timeframes for completion
- Findings v. conclusions

Crime Scene Investigation

- Securing the crime scene
- Where physical evidence can be found
- Use of equipment
- How to store evidence
- Chain of custody
- DNA
 - What
 - When
 - Where
 - How

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Interviewing Techniques

- Gender/ race of interviewers
- Dealing with vulnerable populations
- Sensitivity for victims of sexual assault
- Questioning techniques
- Space and time considerations for the victims
- Taking the report
 - Using the words of the victim
- Options
 - Polygraph, voice stress analyzer, etc.
 - Mental health involvement
 - Removal from facility
 - Other

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Evidence Collection

- Where to find evidence in correctional settings
 - Phone records
 - Commissary
 - Logs
 - Cameras
 - Housing records
 - Medical/mental health records
 - Requests for changes
 - Classification file
 - Disciplinary records
 - Grievances
 - Inmate file
 - Visitor lists
 - DNA

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Decision Making: Policies and Procedures

- Chain of command
- When to call outside agencies
 - Law enforcement, medical, crisis intervention
- Victim management
- Administrative case v. criminal case
- Timeframes for investigations and reporting

Criminal Investigations

- When a case goes from administrative to criminal
- Timeframe for calling outside law enforcement
- *Garrity v. Miranda* warnings

Prosecutors and Courts

- Selling your case to the prosecution
- Appearances in court and testifying about findings

Training Techniques

- Academy –Investigations 101
 - Also report writing
- Shadowing
- Coaching
- Mock trials, mock crime scenes
- Victim advocates
 - Sexual assault treatment responders

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Why Demystify the Investigative Process

- Clarity, transparency
- Prevention/deterrence
- Cooperation
 - Code of silence – offenders and employees
- Why things happen
- Rights and responsibilities
- False reports
- Accountability

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Impact of Training on Investigations

- Safer facilities
- Deterrent/prevention
- Understanding = improved morale
- Begins culture change and staff buy-in
- Increases likelihood for prosecution
- Gives agency claim of qualified immunity from civil suit
- Transparency
- Safer communities

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ACTIVITY

Create the ideal training module

- Group 1: Securing a Crime Scene
- Group 2: Interviewing
- Group 3: Report Writing
- Group 4: Evidence Collection
- Group 5: Court Appearances

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