**Staff Completing Worksheet:**

**Facility:**

**Document Review Worksheet**

**Resident Records**

PREA Audit – Community Confinement

Standards 115.216, 115.233, 115.241, 115.263, 115.283

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| **Resident Name/ID#:**  **Date of birth:** | **Date of Current Admission:**  ☐ Multiple admissions in the last 12 months. How many?\_\_\_\_\_\_\_  Date(s): | **Note:** If the record shows multiple admissions the auditor should assess whether all required screening and education requirements occurred (explain in comment section). |
| **Record/File** | **Proof Documentation** | **Comments**  **(notations/explanation/missing info)** |
| **Screening for Risk of Sexual Victimization and Abusiveness §115.241**  ☐ Prior sexual victimization indicated  ☐ Prior sexual perpetration indicated  ☐ Reassessment of resident’s risk of sexual victimization or abusiveness | ☐ Intake/transfer screening (within 72 hours of arrival) **§115.241(a),(b)** Date:  **Note:** Auditor must ensure the intake screening considered all required factors in **§115.241(d)**  If applicable:  ☐ Other facility head notified of allegation (within 72 hours) **§115.263**  ☐ MH evaluation for known resident-on-resident abuser within 60 days of learning of such abuse history **§115.283(h)**  ☐ Reassessment (within 30 days of arrival) **§115.241(f)**  Date:  ☐ If applicable, reassessed when warranted **§115.241(g)** and  **Reason for reassessment**:☐ SA incident ☐ SH incident ☐ Referral  ☐ Request ☐ New information  **Note:** Review the reassessment. Add comments on what changed and what action(s) were taken by the facility (e.g., resident disclosed LGB status at reassessment and facility moved resident to a direct supervision housing unit). |  |
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| **Resident Education** **§115.233**  **Limited English Proficient/Disability** **§115.216** | ☐ Proof of PREA information at intake **§115.233(a)**  ☐ Resident education in accessible formats **§115.233(c)**  **Check (if applicable):** ☐ Limited English proficient ☐ Cognitively impaired ☐ Limited reading skills ☐ Physically disabled ☐ Otherwise disabled |  |

Note: SA = Sexual abuse, SH = Sexual harassment, MH = Mental health, LGB = Lesbian, gay, bisexual