

NATIONAL
PREA
RESOURCE
CENTER



BJA
Bureau of Justice Assistance
U.S. Department of Justice

PREA COMPLIANCE AUDIT INSTRUMENT – INTERVIEW GUIDE FOR PREA COORDINATORS

Community Confinement Facilities

MAY 9, 2014

1. Do you feel that you have enough time to manage all of your PREA-related responsibilities?
(115.211)
2. Discuss how you coordinate your agency's efforts to comply with the PREA standards.
3. If you identify an issue with complying with a PREA standard, what actions or processes do you undertake to work toward compliance with that standard?
4. When assessing adequate staffing levels and the need for video monitoring, please explain if and how the facility staffing plan considers: *(115.213)*
 - a. The physical layout of each facility.
 - b. The composition of the resident population.
 - c. The prevalence of substantiated and unsubstantiated incidents of sexual abuse.
 - d. Any other relevant factors.
5. If the staffing plan for this facility is reviewed at least once every year, are you consulted regarding any necessary adjustments? *(115.213)*
6. How does the agency or facility use information from risk screening during intake (per 115.241) to keep residents from being sexually victimized or being sexually abusive? *(115.242)*
7. Has the agency outlined who should have access to an resident's risk assessment within the facility in order to protect sensitive information from exploitation? *(115.241)*
8. How does the agency or facility determine housing and program assignments for transgender or intersex residents (by "transgender," I mean a people whose gender identity and/or gender expression does not match the sex and/or gender they were assigned at birth; by "intersex," I mean: an individual born with external genitalia, internal reproductive organs, chromosome patterns, and/or endocrine systems that do not seem to fit typical definitions of male or female; by "gender non-conforming," I mean individuals who express their gender in a manner that breaks societal norms for one's gender (e.g., someone who identifies as a girl/woman but wears clothing typically assigned to boys/men))? *(115.242)*
9. Does the agency consider whether the placement will ensure the resident's health and safety?
(115.242)
10. Does the agency consider whether the placement would present management or security problems? *(115.242)*
11. Are a transgender or intersex resident's own views with respect to his or her own safety given serious consideration in placement and programming assignments? *(115.242)*
12. Are transgender and intersex residents given the opportunity to shower separately from other inmates? If YES, how are they given the opportunity? *(115.242)*
13. Is the agency or facility subject to a consent decree, legal settlement, or legal judgment requiring that it establish a dedicated facility, unit, or wing for lesbian, gay, bisexual, transgender, or intersex residents? *(115.242)*

14. *If the agency or facility is not subject to a consent decree, legal settlement, or legal judgment requiring such, ask: How does the agency ensure against placing lesbian, gay, bisexual, transgender, or intersex residents in dedicated facilities, units, or wings solely on the basis of their sexual orientation, genital status, or gender identity? (115.242)*
15. How does the agency or facility provide at least one way for residents to report abuse or harassment to a public or private entity or office that is not part of the agency? (115.251)
16. Do these procedures enable receipt and immediate transmission of resident reports of sexual abuse and sexual harassment to agency officials that allow the resident to remain anonymous upon request? (115.251)
 - a. If YES, describe entity and procedures.
 - b. If NO, explain.
17. If requested by the victim, does a victim advocate, qualified agency staff member, or qualified community-based organization staff member accompany and provide emotional support, crisis intervention, information, and referrals during the forensic medical examination process and investigatory interviews? (115.221)
18. In what ways does the agency or facility attempt to make available a victim advocate from a rape crisis center? (115.221)
19. If a rape crisis center provides victim advocate services, how do you ensure that it meets the qualifications described in Standard 115.221(d)? (115.221)
20. *If an outside agency investigates allegations of sexual abuse, ask: How does the agency remain informed of the progress of a sexual abuse investigation? (115.271)*
21. Does the agency review data collected and aggregated pursuant to 115.287 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, and training? (115.288)
 - a. What role does the facility and facility data play in this review? (115.288)
 - b. How does the agency ensure that data collected pursuant to 115.287 are securely retained? (115.289)
 - c. Does the agency take corrective action on an ongoing basis based on these data? (115.288)
22. Does the agency prepare an annual report of findings from its data review and any corrective actions for each facility, as well as the agency as a whole? (115.288)
23. What types of material are typically redacted from the annual report? Does the agency indicate the nature of material redacted? (115.288)
24. If the facility conducts sexual abuse incident reviews, does the facility prepare a report of its findings from the reviews, including any determinations per Standard 115.286 (d)-1 through (d)-5 and any recommendations for improvement? (115.286)
25. Are these reports forwarded to you for review? Have you noticed any trends? (Note to auditor: the Standard does not require examination of trends, but this question might be a helpful way to gather an overview.) (115.286)

26. What actions, if any, do you take after the report has been submitted? *(115.286)*
27. How do you respond when an allegation of sexual abuse or sexual harassment is made by someone under the age of 18 or someone considered a vulnerable adult under state or local law? *(115.261)*